



Used Manufactured Home Title Application Checklist

The following documents are required when applying for an Indiana title for a used manufactured home:

- A Certificate of Title.** All fields on the certificate of title must be completed by the seller prior to purchaser's application for title. If a title cannot be provided, the purchaser must obtain a Court Order. Once the Court Order is issued, the purchaser must apply for title by submitting the [Court Order Application Packet](#).
- Power of Attorney (POA), if applicable.** A copy of the POA documents and the appointed POA's driver license or identification card are required at time of application.
- [Mobile Home Permit – State Form 7878](#)** - Completed by the County Treasurer. The permit will not be accepted after the expiration date printed on the permit.
 - The permit cannot be accepted after its expiration date.
 - The permit must bear an official seal from the County Treasurer.
 - Since the seller is required to provide the buyer a mobile home permit at the time of purchase, the permit must list the seller as the owner.
- [Physical Inspection of a Vehicle or Watercraft – State Form 39530](#)** - Must be completed by law enforcement.
 - A vehicle inspection is required for all used manufactured homes purchased in another state.
- For Established Indiana Residents: One Proof of Indiana Residency.** An Indiana driver's license or identification card may be accepted as proof if the address on the credential is correct. If the address is not correct, any document from the approved [BMV Documentation List](#) that is dated within the past 60 days may be accepted as proof. To view the approved BMV documentation list, click on the link provided or visit myBMV.com.
- For New Indiana Residents/Out-of-State Residents: An Out-of-State Driver's License or Identification Card, Proof of Social Security Number, and Proof Address.** Proofs of address must be dated within the past 60 days. A list of acceptable proofs of Social Security Number and address is located on the approved [BMV Documentation List](#).

Mail this checklist and the completed forms to:

**Indiana Bureau of Motor Vehicles
Winchester Processing Center
309 West South Street
Winchester, IN 47394**

If the BMV determines that sufficient credible evidence exists to substantiate the applicant's claim of ownership, a title will be issued. **If all required documents are not submitted or information is incomplete, the entire application will be returned.**

Visit any Indiana BMV license branch to apply for an Indiana manufactured home title.