



## STATE OF INDIANA



Eric J. Holcomb, Governor  
Devon McDonald, Executive Director

November 14, 2022

Dear Facility Administrator,

As the designated State Administering Agency for the distribution of federal funds, the Indiana Criminal Justice Institute (“ICJI”) receives federal Title II funds awarded under the Juvenile Justice Delinquency and Prevention Act of 2018 (“JJDP A”). Pursuant to Indiana Code § 5-2-6-3, the ICJI administers these funds to a variety of state and local entities for juvenile justice related activities. As a condition of receiving Title II funds, ICJI is responsible for ensuring all agencies or facilities holding juveniles under public authority are in compliance with the core requirements of the JJDP A.<sup>1</sup>

To ensure compliance with the core requirements, ICJI must do the following:

- Identify all facilities that hold juveniles under public authority;
- Inspect facilities to determine whether they are a secure or non-secure facility under the JJDP A;
- Determine whether the core requirements apply to the facility; and
- Collect data and review records containing detention information.

Please complete the attached survey by **December 12, 2022**. For your convenience, the survey is being conducted online and can be accessed via the link provided in the email. If you have any difficulty completing the survey, please contact ICJI at [compliance@cji.IN.gov](mailto:compliance@cji.IN.gov) so that we can assist you.

ICJI will contact your facility to schedule an on-site visit. In addition, ICJI is available to provide technical assistance to ensure compliance with the JJDP A, including education on the JJDP A, community problem solving, facility review, and recommendations. Failure to complete this survey will lead to an automatic designation as a secure facility, prompting a requirement for monthly reporting.

**Any facilities failing to report data or allow on-site inspection for compliance monitoring purposes will be deemed non-compliant with the JJDP A. Subsequently, any funds that have been awarded by ICJI to the program may be withheld and/or de-obligated pursuant to *Ind. Code 5-2-6-10.5*.**

If you have any questions or concerns, please contact Shelby Price at (317) 439-6678. All questions and concerns regarding compliance may also be sent to [compliance@cji.in.gov](mailto:compliance@cji.in.gov).

Sincerely,

Devon McDonald  
Executive Director  
Indiana Criminal Justice Institute

<sup>1</sup> 34 USC § 11133. <https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title34-section11133&num=0&edition=prelim>