



## COMMONWEALTH HOTELS, LLC

January 21, 2016

Dean M. Illingworth, FAIA  
State Building Law Compliance Officer  
Indiana Department of Homeland Security  
302 West Washington Street  
Indianapolis, Indiana 46204

Via: Certified Mail

RE: Shree Hotels, LLC d/b/a Cambria Suites Hotel  
Variance Number: 16309

Dear Mr. Illingworth:

Pursuant to your letter dated January 13, 2016, which is attached, and on behalf of Shree Hotels, LLC d/b/a Cambria Suites Hotel located at 6014 Gateway Drive, Plainfield, IN 46168, please allow this letter to serve as our Petition for Administrative Review in the above captioned matter. The review is in accordance with Ind. Code § 4-21.5-3-7, with the Fire Prevention and Building Safety Commission.

As manager and agent for Shree Hotels, LLC, I was not aware of the fact that a variance hearing was taking place. Therefore, I request the Petition for Review, so we can represent Shree Hotels, LLC, with all pertinent documentation.

Also attached are copies of the Temporary and Full Certificates of Occupancy that were issued by the Town of Plainfield in May of 2008, as well as copies of correspondence from Allen Trauner, the inspector for the City of Plainfield and Kevin Crawmer of Fire Systems Services, the original sprinkler installation company.

Please advise of the hearing date, and feel free to call with any questions.

Sincerely,

BY: Shree Hotels, LLC

BY: Commonwealth Hotels, LLC

ITS: Hotel Manager & Agent

Mark J. Stuerenberg, Director of Engineering

Attachments

cc: Venkata R. Nattam  
Kevin Crawmer  
Allen Trauner



MICHAEL R. PENCE, Governor  
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY  
302 West Washington Street  
Indianapolis, IN 46204

January 13, 2016

Venkata Nattam  
Shree Hotels, LLC  
Cambria Suites  
6014 Gateway Drive  
Plainfield, IN 46168

Dear Mr. Nattam;

This letter provides notice below of the action taken by the Fire Prevention and Building Safety Commission on your application(s) for a variance(s) from the Commission's rules under IC 22-13-2-11 and 675 IAC 12-5. The Commission considered the application with all alternatives offered, as a part of its published agenda, at its regular meeting on January 5, 2016.

Project Number	Project Name	Variance Number
	Cambria Suites Hotel	16309

**Commission Conditions:**

Edition	Code	Code Section	Commission Action & Date
2008	IBC	905.3.1	Not approved 01/05/16

You are advised that if you desire an administrative review of this action, you must file a written petition for review, in accordance with Ind. Code § 4-21.5-3-7, with the Fire Prevention and Building Safety Commission at 302 West Washington Street, Room W246, Indianapolis, IN 46204. Your petition for review must state facts demonstrating that you are either the person to whom this action is directed, a person who is aggrieved or adversely affected by the action, or a person entitled to review under any law. You must file the petition for review within fifteen (15) calendar days of the date of this letter. If notice is served through the United States mail, three (3) days must be added to this fifteen (15) day period. If the fifteenth day falls on a Saturday, Sunday, legal holiday, or other day that the Department of Homeland Security's offices are closed during regular business hours, you may file the petition the next day that the Department of Homeland Security's offices are open during regular business hours. If you do so, your petition for review will be granted and an administrative proceeding will be conducted by an administrative law judge ("ALJ") appointed by the Fire Prevention and Building Safety Commission.

Please be further advised that you may request an opportunity to informally discuss this matter prior to filing a petition for review. Such informal discussion, or request therefore, does not extend the deadline for filing a petition for review and, therefore, any request for an informal discussion should be made promptly, preferably by telephone or e-mail, upon receipt of this letter.

Sincerely,

Dean M. Mingworth, FAIA  
State Building Law Compliance Officer  
Indiana Department of Homeland Security

# TOWN OF PLAINFIELD CERTIFICATE OF OCCUPANCY

## Certificate of Occupancy

Full

Temporary

Application # 7476

Certificate # 116

Permit # 224

Builder/Contractor: Venkata R. Nattam

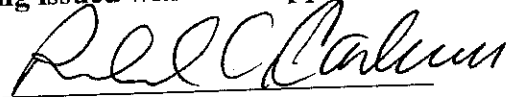
Address of Construction: 6014 Gateway Drive

Project Name: Cambria Suites

Suite Number:

Permit Issued For: Commercial - Hotel

The Certificate of Occupancy for the above referenced project, building or structure is being issued within the applicable provisions of the Plainfield Building and Fire Codes.

By:   
Town Manager

By: Timothy A. Belcher  
Building Commissioner

**CERTIFICATE ISSUED THIS DATE: May 30, 2008**

### Conditions:

To acquire a **Final**; (*Certificate of Zoning Compliance*) for the project. Please contact the Plainfield Planning and Zoning Department to schedule a project Zoning Compliance Inspection.

# TOWN OF PLAINFIELD CERTIFICATE OF OCCUPANCY

## Certificate of Occupancy

Full \_\_\_\_\_

Temporary   X  

Application # 7476

Certificate # 114

Permit # 224

Builder/Contractor: Venkata R. Nattam  
Address of Construction: 6014 Gateway Drive  
Project Name: Cambria Suites  
Suite Number:  
Permit Issued For: Commercial – Hotel

The Certificate of Occupancy for the above referenced project, building or structure is being issued within the applicable provisions of the Plainfield Building and Fire Codes.

By: Reel Arden  
Town Manager

By: Timothy A. Belcher  
Building Commissioner

**CERTIFICATE ISSUED THIS DATE: May 28, 2008**

### Conditions:

Please find the notes for the certificate of occupancy re-inspections conducted on 5/27 and 5/28, below:

Required for Temporary Occupancy (training of employees)

1. Resolve sprinkler obstruction in pool equipment room (corrected 5/28)
2. Provide exit signs at exit doors on both sides of accordion wall in meeting room (corrected 5/28)
3. Remove obstruction to sprinkler discharge in meeting room closet (corrected 5/28)
4. Provide closers on 20-minute doors to shipping/receiving area (corrected 5/28)
5. Resolve sprinkler obstruction in 2nd floor HVAC/Storage room (corrected 5/28)
6. Provide sprinkler inside laundry chute at bottom level (corrected 5/28)

Having complied with items 1-6, Plainfield Building Dept was able to approve temporary occupancy (employees only) today, 5/28/08.

Required for Full Occupancy (public occupancy): Some of these may already have been corrected but not yet inspected as of this writing.

- ✓ \* 7. Provide sprinkler inside laundry chute at level 2 or level 3 in accordance with NFPA 13-99 \*
  - 8. Tel/Data Room: Replace extension cord with circuit protected wall outlet
  - 9. Exercise Room: Replace bent sprinkler head (corrected 5/28)
  - ✓ 10. Pool equipment room: Remove storage from pool equipment room
- 6014 Gateway Dr. - Cambria Suites - TCO

11. Pool equipment room: Provide NFPA 704 diamond-shaped hazardous materials sign on door for most hazardous chemical present (for fire personnel). Provide "POOL CHEMICALS" sign on door (for notice to general public).
12. Elevator equipment room: Mount fire extinguisher on wall with bracket 2.5' to 5' above floor
13. Provide key to elevator box to place in Knox box
14. Mechanical room accessible from meeting room: Cover exposed combustible construction (wood) with fire-resistive material
15. Meeting room: Provide sprinkler escutcheon near south wall
16. Kitchen storage room: Secure compressed gas cylinder with chain to wall or other method
17. Kitchen storage room: Seal ceiling penetrations with fire-resistive material
18. East kitchen door to lobby: Replace dead bolt lock with egress-compliant exiting hardware (Ex: lever or push pad that will unlock door when activated)
19. 4th floor housekeeping: Place sign on door "ROOF ACCESS"
20. 4th floor sprinkler control valve: Place sign near valve "SPRINKLER FLOOR CONTROL VALVE".  
Repeat for all floors.
21. 2nd floor housekeeping: Provide sprinkler escutcheon
22. 1st floor laundry: Provide gas shutoff valve in a location accessible to firefighters
23. 1st floor laundry chute: Move or adjust latch so door will close with gravity when fusible links separate from spring hangers
24. At fire alarm annunciator in vestibule: Provide building diagram so firefighters can quickly access proper area with information from the annunciator.

Thank you for your hospitality. Good luck with training your employees. Please contact Plainfield Bldg Dept, 839-2561, when ready for re-inspection.



# PLAINFIELD FIRE TERRITORY

4010 S. CLARKS CREEK ROAD

PLAINFIELD, IN 46168

OFFICE: (317) 839 - 6939 FAX: (317) 838 - 3716

To: Kathi Ballard  
From: Alan Trauner  
RE: 6014 Gateway Dr  
Date: 8/3/15

Kathi,

Today I completed a follow up inspection on your facility. Thank you for getting us the correct master key to access the storage areas. The emergency light by room 126 seems to have a bad test switch on it, but other than that the current list is complete.

- 1) The emergency light by room 126 is not working when tested. Repair or replace as needed. Incomplete
- 2) There are multiple electrical panels with unlabeled breakers. Check all panels and label any installed breaker. Even extra breakers should be labeled as "spare" Complete
- 3) The door to the 4<sup>th</sup> floor storage by the ice machines is not accessible. We must be able to access the room with the key provided in the Knox Box. Complete
- 4) There are items stored in front of the panels EP2C in the 2<sup>nd</sup> floor electrical room. There must be three feet of clearance around all electrical panels. Complete

After further review of an issue that I noticed on the last inspection, I have noted an ongoing discussion that was between Steve Kershaw and Ken Foster from our office and Chris Howard from Fire Systems Services during the designing of your building in 2007/2008. The citing of the building code and the fire code by Mr. Howard seems to have shown this building was originally going to be under 30 feet tall to the top floor level. That would be indicative of a 3 story building. I was very surprised during my inspection that there was such a small sprinkler system with no standpipes in the stairwells on a 4 story building, and I can only assume that the plans changed at some point and we did not catch it. Currently, you are actually in violation of the fire code that was in place at the time you started the occupancy of your building. You will actually need to get a variance from the Indiana State Fire Marshal's office to be in compliance. It is in your best interest to pursue the variance. If you choose to not pursue the variance, we will consult with the State Fire Marshal's office on our end, which could require installation of fire service features that would bring you up to the fire code. Here is the link to the website- <https://myoracle.in.gov/dfbs/variance/start.do> and the number to the Office of the State Fire Marshal variance office is 317-232-1402. If you need help with this process, feel free to contact me.

Alan R. Trauner, Investigator/Inspector  
Plainfield Fire Territory  
Office: 317-839-6939 Ex 18  
Cell: 317-979-5820  
atrauner@plainfieldfire.com

## Jan Sketch

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**From:** Mark Stuerenberg  
**Sent:** Thursday, January 21, 2016 2:55 PM  
**To:** Jan Sketch  
**Subject:** FW: Message from KMBT\_C554e

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**From:** Kevin Crawmer [<mailto:kevin.crawmer@fssi.us>]  
**Sent:** Tuesday, January 19, 2016 9:33 AM  
**To:** Mark Stuerenberg  
**Subject:** RE: Message from KMBT\_C554e

Mark,

We are working on this today, and we will need a bit of help from you...

In order to investigate this issue further, we will need the PDFs of the original architectural drawings. Due to the time that has elapsed since we completed this project, we no longer have those in our archives. If you don't have them on file, you might be able to contact the architect for them... I believe it was SRA. Either way, it is very important that we get them. Please let me know if/when you think you will be able to track those down.

In the meantime, we are going to place a call to both the State and the City of Plainfield to let them know that we have just now been notified of this situation... and that we are working on it. We would like to have a conversation with them first, before we file a formal petition. Please let me know if you got your letter from the state by US mail, or not. If so, we actually will have an additional 3 days to work on this.

We'll keep you posted as we progress with this.

Thanks

Kevin Crawmer  
Fire Systems Services, Inc.  
5401 S. East Street  
Suite 205-B  
Indianapolis, IN 46227  
(317)375-4390

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**From:** Mark Stuerenberg [<mailto:mstuerenberg@commonwealthhotels.com>]  
**Sent:** Monday, January 18, 2016 4:15 PM  
**To:** [kevin.crawmer@fssi.us](mailto:kevin.crawmer@fssi.us)  
**Subject:** FW: Message from KMBT\_C554e

Kevin, Can you call me after you review this? Mark

Mark J. Stuerenberg  
Corporate Engineer  
Commonwealth Hotels LLC  
100 E. RiverCenter Blvd, Suite 1050  
Covington, KY 41011  
513-383-0999 cell