



**EMERGENCY MEDICAL SERVICES
COMMISSION SPECIAL MEETING MINUTES**

DATE: February 12, 2019
TIME: 9:30am
LOCATION: Brownsburg Fire Territory
Headquarters and Training Facility
470 E. Northfield Dr.
Brownsburg, IN 46122

MEMBERS PRESENT:

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| G. Lee Turpen II | (Private Ambulance) |
| John Zartman | (Training Institution) |
| Myron Mackey | (EMTs) |
| Mike Garvey | (Indiana State EMS Director) |
| Matthew McCullough | (Volunteer Fire and EMS) |
| Sara Brown | (Trauma Physician) |
| Darin Hoggatt | (Paramedics) |
| Thomas A Lardaro | (Air Medical Services) |
| John P. Ryan | (General Public) |
| Andrew Bowman | (RN) |
| Charles Valentine | (Municipal Fire) |
| John Brown | (Director of Preparedness and Training) |
| Terri Hamilton | (Volunteer EMS) |
| Melanie Jane Craigin | (Hospital EMS) |
| Stephen Champion | (Medical Doctor) |

OTHERS PRESENT: Kraig Kinney, Dr. Michael Kaufmann (State EMS Medical Director), Field Staff, Robin Stump, Tony Pagano, Candice Pope, and members of the EMS Community.

CALL TO ORDER AND ROLL CALL

Meeting called to order at 9:33am by Chairman Lee Turpen. Mrs. Candice Pope called roll and announced quorum. Everyone stood for the Pledge of Allegiance.

Chairman Lee Turpen took a moment to thank everyone on their work so far on the Rule update project.

APPROVAL OF DRAFT RULE LANGUAGE

Mr. Kraig Kinney briefly went over what was accomplished at the January meeting. Mr. Kinney began the presentation of the remainder of Article 1. Discussion was held through various sections of the Article 1 language.

A motion was made by Commissioner Valentine to approve Article 1 with updates and changes made by the Commission members. The motion was seconded by Commissioner Hoggatt. The motion was approved.

Mr. Kinney began discussion of Article 2 and reminded the Commission members that there are no changes to Article 3. Discussion was held in regards to the medical control committee.

Chairman Turpen called for a short break at 11:00am.

Chairman Turpen call the meeting back to order at 11:06am

Discussion was held regarding 2-2-1 (e).

A motion was made by Commissioner Valentine to move the bullet points to do with continuing education, audit and review, skills competency training, and medical control/direction to medical director and add "can be in collaboration with supervising hospital". The motion was seconded by Commissioner Lardaro. The motion was approved.

Discussion was held about (f).

A motion was made by Commissioner Hoggatt to add "In case of substantial need agency staff may approve provider organizations to operate outside of the 24 hour window for a designated length of time not to exceed two years based upon staff review. Subsequent renewal will have to be requested and reviewed by the Commission prior to renewal." The motion was seconded by Commissioner Champion. The motion was approved.

Chairman Turpen gave direction to have staff bring back a recommendation on how the approval process would be handled to the Commission at the May meeting.

A motion was made by Commissioner Valentine to the word equivalent from (f) as well as strike the sentence that starts "The communications system shall be licensed.....". The motion was seconded by Commissioner S. Brown. The motion was approved.

Chairman Turpen called for a lunch break at 12:00pm

Chairman Turpen called the meeting back to order at 12:44pm.

Discussion started regarding (h) (2).

A motion was made by Commissioner Mackey to strike (2) An emergency medical technician or higher. Hearing no second to the motion. The motion dies.

Discussion and presentation resumed.

A motion was made by Commissioner Lardaro to strike medical control committee from the entire document. The motion was seconded by Commissioner Valentine. The motion was approved.

Discussion and presentation resumed through the rest of Article 2.

A motion was made by Commissioner Valentine to approve Article 2 as updated. The motion was seconded by Commissioner Hamilton. The motion was approved.

Chairman Turpen called for a short break at 2:12pm

Chairman Turpen called the meeting back to order at 2:23pm

Mr, Kinney began the presentation of Article 4. The first section to discuss was the new Code of Ethics.

A motion was made by Commissioner Zartman to approve the new Code of Ethics section as written. The motion was seconded by Commissioner Lardaro. The motion was approved.

Mr. Kinney's presentation and discussion with the Commission continued through Rule 3 of Article 4.

The Commission members collectively agreed that stopping before the presentation of Rule 3 was a good stopping point for the day. The Approval of draft rule language will be finished up at the March 14th meeting.

A motion was made by Commissioner Hoggatt to begin the March 14th meeting at 9:30am instead of 10:00am. The motion was seconded by Commissioner Valentine. The motion was approved.

A motion was made by Commissioner Valentine to send the entire rule packet with today's revisions to the Commission members for their review prior to the March meeting for the member to have time to review. The motion was seconded by Commissioner Craigin. The motion was approved.

ADJOURNMENT

A motion was made by Commissioner Valentine to adjourn the meeting. The motion was seconded by Commissioner Hoggatt. The meeting was adjourned at 3:40pm.

Approved G. Lee Turpen  
G Lee Turpen, Chairman