



**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
COMMUNICATIONS COMMITTEE**

**302 W. Washington Street
Conference room 1 and 2
Indianapolis, Indiana 46204
September 9, 2019 9:30 am**

COMMITTEE MEMBERS PRESENT:

Jeff Larmore —Local Government Representative, Chair
Sarah Chaney — IDHS
Dawn Mason — IDHS
Madison Roe—IDHS
Ian Ewusi—IDHS
Becky Waymire — Local Government Representative
Stephanie McKinney— Local Government Representative

COMMITTEE MEMBERS ON THE PHONE:

No members on the phone

COMMITTEE MEMBERS ABSENT:

Matt Bilkey— Designee for Superintendent of ISP
Shawn French—Business/Industry Representative
James Pridgen—Business/Industry Representative

The following Commissioners, IDHS staff, and audience members were present:

Kraig Kinney—IDHS Attorney

WELCOME AND INTRODUCTION

Mr. Larmore welcomed everyone to the Communications Committee meeting and requested the determination of a quorum.

QUORUM

Ms. Mason indicated a quorum was present.

Roll Call

Ms. Waymire—Yes
Mr. Ewusi—Yes
Mr. Larmore —Yes
Ms. Mason —Yes

Ms. Roe—Yes
Ms. Chaney –Yes
Ms. McKinney

CONSIDERATION OF MINUTES

A motion to accept July 8, 2019, meeting minutes was made by Ms. Chaney and seconded by Ms. McKinney. No further discussion occurred. All present were in favor.

Roll Call Vote

Ms. Waymire—Yes
Mr. Ewusi—Yes
Mr. Larmore —Yes
Ms. Mason —Yes

Ms. Roe—Yes
Ms. Chaney—Yes
Ms. McKinney —Yes

OLD BUSINESS

LEPC Brochure

Ms. Mason presented the draft version of the brochure and stated space is allocated on the back for LEPCs to label it accordingly. Mr. Larmore stated it is great that LEPCs can put their respective information on brochure. He thanked Ms. McKinney for providing the sample brochure to work from. Ms. Waymire stated this is something they can be proud of at the county level. Mr. Ewusi stated he would like the logo on the front to be IERC logo since this is their product. Mr. Larmore agreed and asked if the web address is to the IERC webpage. Ms. Chaney stated this is correct.

A motion was made by Ms. Waymire to approve the brochure with the edits and was seconded by Ms. Roe.

Roll Call Vote

Ms. Waymire—Yes
Mr. Ewusi—Yes
Mr. Larmore —Yes
Ms. Mason —Yes

Ms. Roe—Yes
Ms. Chaney –Yes
Ms. McKinney

Motion Carried

LEPC Newsletter

Ms. Chaney presented a draft of the newsletter to the Commission. Mr. Larmore asked that the IERC logo be the primary display on the newsletter. Mr. Larmore stated the RMP rules should be added to the links and asked about the contact information at the bottom. Ms. Chaney stated PIO staff asked for a generic email box and telephone number for the publication. Mr. Larmore asked if

they could use the cover photograph since staff had been advised not to use explicit pictures such as an explosion on a public document. Ms. Chaney reported the newsletter is solely for the LEPCs so the picture can be used and it is an IDHS owned picture from an actual incident. She explained that the LEPCs can subscribe to the newsletter like other state publications. Mr. Larmore stated this was a great start and was happy this was for LEPCs, so they had the choice to share it. Ms. Waymire requested that the listed conference name be changed to EMAI/ IERC conference. Ms. McKinney agreed since it was a partnership between the EMAI and the IERC. Mr. Larmore asked when the newsletter would go out. Ms. Chaney and Ms. Mason stated they'd like it to go out in January and August annually to serve as a reminder.

EMAI/IERC Conference Speakers & Planning

Ms. McKinney shared the agenda with the committee. She stated Ms. Chaney and Mr. Ewusi contributed speakers and titles to the agenda applauded the content contribution from the IERC to add. The committee discussed the IERC suggesting and adding speakers. Ms. Chaney mentioned they could pull speakers from real world hazmat incidents to increase the amount of hazmat content.

NEW BUSINESS

LEPC Award

Ms. Chaney stated there were only three nominations for LEPC awards. She believed there was a bit of discouragement due to the number of awards given last year. She stated they wanted to change the award recommendations to ensure it reflected outstanding accomplishments. Ms. Mason and Ms. Chaney noted they made their nominations without having been the Program Managers during a majority of the 2018 compliance period. The committee went over each aware and candidate.

A motion was made by Mr. Ewusi to accept the nominations and was seconded by Ms. Waymire.

Roll Call Vote

Ms. Waymire—Yes
Mr. Ewusi—Yes
Mr. Larmore —Yes
Ms. Mason —Yes

Ms. Roe—Yes
Ms. Chaney —Yes
Ms. McKinney

Motion Carried

Request for Funding EMAI/IERC Conference

Mr. Larmore stated in past years the IERC has voted on a grant of \$10,000 to EMAI for the conference. Mr. Ewusi said during the last IERC meeting EMAI representatives explained how the money was used to which the commission found to be satisfactory. Ms. Chaney noted that the representatives agreed to better budget the 2019 EMAI/ IERC conference to account for how that money was spent. Mr. Ewusi went on to state the IERC agreed to submit more hazmat content to the conference. The committee agreed to discuss the 2020 EMAI/ IERC grant stipulations. Mr.

Kinney stated he did not believe the commission has ever requested a formal budget from the EMAI. Mr. Larmore stated they want the conference to have more hazmat materials content. Ms. Waymire strongly agreed with this statement and asked for more LEPC specific content. Ms. McKinney addressed the confusion about the commission registration by stating the grant paid for the commission and committee member registration.

A motion was made by Mr. Ewusi to approve \$10,000 to EMAI for the conference and was seconded by Ms. Chaney.

Roll Call Vote

Ms. Waymire—Yes
Mr. Ewusi—Yes
Mr. Larmore —Yes
Ms. Mason —Yes

Ms. Roe—Yes
Ms. Chaney –Yes
Ms. McKinney

Motion Carried

ADJOURNMENT

A motion to adjourn the meeting was made by Mr. Ewusi and seconded by Ms. Roe. The meeting adjourned at 10:50 am. Roll call was conducted.

Roll Call Vote

Ms. Waymire—Yes
Mr. Ewusi—Yes
Mr. Larmore —Yes
Ms. Mason —Yes

Ms. Roe—Yes
Ms. Chaney –Yes
Ms. McKinney

NEXT MEETING

TBD



Jeff Larmore, Chair