



BOARD FOR FIREFIGHTING  
PERSONNEL STANDARDS AND EDUCATION

January 22, 2018 Meeting Minutes  
Indianapolis Fire Department Headquarters  
955 Fort Wayne Ave.  
Indianapolis, IN 46202

**NOTE:** All variance request must be received no less than 20 days prior to the Fire Board Meeting to be put on the Agenda.

- A. Call to order 6:06 PM – No Quorum so the Fire Marshal gave his report until Jason Rogers arrived at **6:13 PM** at which time the meeting was called to order to vote on submitted documents as there was now a quorum. Upon calling the meeting to order at 6:13 PM the Fire Board Members and the audience observed a moment of silence for Chris Johnson who passed away suddenly on January 1, 2018. He was a very active member of this Fire Board and he will be missed. **Consideration and approval of minutes Motion to approve Eric Gentry, 2<sup>nd</sup> Marshal Greeson** the remaining board members stated “Aye” in agreement to approve November meeting minutes. **Motion carries.**

**Board Members Present**

Eric Drieman (Chair); Eric Gentry (Vice Chair); Geno Brabson; John Smith; Jason Rogers; M. Burke Jones; James Greeson (Fire Marshal); John Brown (Director of Training & Preparedness and Director of Planning)

**Board Members Not Present**

Rob Lund (Secretary); Greg Wyant; Tom Hanify; 1 Vacant Seat (Chris Johnson)

- B. Consideration and approval of November 27, 2017 Fire Board Meeting Minutes **Motion to approve** minutes by **Eric Gentry, 2<sup>nd</sup> by Fire Marshal James Greeson**, the remaining board members stated “Aye” in agreement to approve November meeting minutes. **Motion carries.**
- C. New Variance requests (staff recommends approval)
1. Garton, Ty 2512-3261 Fire Officer IV – He has completed the packet and submitted all required documentation. **Motion to approve Burke Jones, 2<sup>nd</sup> motion John Smith**, all voting members stated “Aye” to approve. **Motion carries.**



2. Zimmer, Travis 3357-0921 Fire Officer II – He has completed the packet and submitted all required documentation.  
***Motion to approve John Brown, 2<sup>nd</sup> motion Marshal Greeson***, all voting members stated “Aye” to approve. ***Motion carries***
  3. Crawley, Kevan 7650-0632 – Fire Inspector I & II – He has complied a packet of information for the board to review. (This is a carryover from November 2017 Fire Board Meeting per the Board’s request he has submitted these as two separate requests.)  
***Motion to approve John Smith, 2<sup>nd</sup> motion Eric Gentry***, all voting members stated “Aye” to approve. ***Motion carries***
  4. Crawley, Kevan 7650-0632 – Fire Investigator I – He has compiled a packet of information for the board to review. (This is a carryover from November 2017 Fire Board Meeting per the Board’s request he has submitted these as two separate requests.)  
***Motion to approve Burke Jones, 2<sup>nd</sup> motion John Smith***, all voting members stated “Aye” to approve. ***Motion carries***
  5. Kelly, Wilbert 4603-8175 – Variance to extend Fire Inspector II skills in order to retest.  
***Motion to approve a 3 month extension of his skills John Smith, 2<sup>nd</sup> motion Eric Gentry***, all voting members stated “Aye” to approve. ***Motion carries***
  6. Thomas, James N. 0948-8385 – Request reciprocity to transfer FF I & FF II from Kentucky to Indiana  
***Motion to approve Burke Jones, 2<sup>nd</sup> motion Marshal Greeson***, all voting members stated “Aye” to approve. ***Motion carries***
- D. New Variance requests (staff recommends denial)
1. None at this time....
- E. New Variance requests (staff has no recommendation)
1. Cunningham, David 9482-8762 – Request to give reciprocity for Hazardous Materials Technician (South Carolina course completion) and various certificates attached.  
***Tabled until Mr. Cunningham can provide additional documentation showing he has had cognitive testing and practical skills evaluation Eric Gentry, 2<sup>nd</sup> motion Marshal Greeson***, all voting members stated “Aye” to Table.



2. Martin, Jerry 1087-6327 – Request variance for Inspector I & II Certification based off years of experience, education, and course work.  
Tabled until Mr. Martin can provide additional documentation showing he has had cognitive testing and practical skills evaluation *motion by John Brown, 2<sup>nd</sup> motion Marshal Greeson*, all voting members stated “Aye” to Table.
  3. Reine, Adam – City of Lawrence – Requesting to hold a class on both Vehicle Machinery Operations & Technician and have them take both cognitive exams within one week. VMO will be April 16<sup>th</sup> -April 17<sup>th</sup> and VMT will be April 18<sup>th</sup> - 20<sup>th</sup>. *Mr. Reine called on 1/22/18 and said to pull request – request not heard at meeting.*
- G. State Fire Marshal Report – James Greeson  
Marshal Greeson spoke about the following topics:
1. Line of Duty Death (LODD) ambulance had an accident this morning in Miami County, IN an EMS Paramedic/EMT was transporting a patient from northern Indiana to Riley hospital, the paramedic was fatally injured and the passengers in the vehicle they collided with had non-life threatening injuries.
  2. Mentioned the Fire Marshal Leadership Seminars start at 8:00 AM over by 4:00 PM lunch is provided. You can go into your ACADIS account and register for the Seminar.
  3. Department of Homeland Security Foundation Grant is opening the beginning of February this is a \$4,000.00 grant to be eligible you must be a Reporting Fire Department and be NIMS Compliant for this grant. <http://www.in.gov/dhs/2363.htm>
- H. Director of Training/Preparedness – John Brown
- I. Section Chief – John M. Buckman III
1. Is it allowable for a lead instructor and lead evaluator to use an alternative vehicle for the training and testing for the driving component of these 3 certifications?
    - Driver Operator Pumper - Aerial - Mobile Water Supply skills training and testing
    - **An example** - in lieu of a pumper to use a dump truck?
    - **An example** - in lieu of an aerial apparatus to use a school bus?
    - As one example of what the professional qualification standard says - NFPA 1004
    - Administration 1.3.5 Emergency response personnel who drive and operate fire apparatus shall meet the requirements of Chapter 4 for each type of apparatus.
    - 3.3 General Definitions.
    - 3.3.1 Aerial Apparatus. A piece of re apparatus with a permanently mounted, power-operated elevating device, including aerial ladders, aerial ladder



platforms, telescoping aerial platforms, articulating

- 3.3.16 Mobile Water Supply Apparatus (Tanker, Tender). A vehicle designed primarily for transporting (pickup, transporting, and delivering) water to emergency scenes to be applied by other vehicles or pumping equipment.
- 3.3.7 Fire Apparatus. A vehicle designed to be used under emergency conditions to transport personnel and equipment

Fire Board voted to Use vehicle in accordance with NFPA Standards *motion by Jason Rogers, 2<sup>nd</sup> by Eric Gentry* all voting members stated “Aye” to approve.

2. Safety Officer Certification – The new NFPA Standards have two separate certifications for Safety Officer. To stay in line with that we would like to separate the IDHS Safety Officer into: Health & Safety Officer Certification and Incident Safety Officer Certification.

IDHS is currently revising the curriculum for Safety Officer. IDHS is proposing we give two separate tests (1) Health Safety Officer, (2) Incident Safety Officer. However, students will only receive (1) certification for Safety Officer until the Fire Board Rule rewrite is complete. Once the board rule rewrite is complete the new rules will follow the NFPA Standards and have two separate Safety Officer Certifications. We would grandfather those that took the two new test(s) into two separate certifications. We propose to have this ready for use within the next 90 days. We will also try to get these to be IFSAC Compliant and offer IFSAC Accreditation on these certifications. *Motion to allow the Safety Officer test to be separated into two separate test Incident Safety Office and Health Safety Officer with one Safety Officer Certification to be issued by Jason Rogers, 2<sup>nd</sup> Motion by Burke Jones* all voting members stated “Aye” to approve.

3. Chief David Dwyer of Columbus Fire Department spoke at this time. Columbus Fire Department is wanting their entire department certified to the Driver Operator program. He is requesting that he and Columbus Fire Department other Instructors be allowed to teach the new Driver Operator Module Program. They are qualified under the old Driver Operator Certifications and have kept up to date with training and evaluating. The following staff from Columbus Fire Department are approved to teach: *Jeff Brown*: D/O General, D/O Pumper and D/O Aerial; *Mark Dunn*: D/O General, D/O Pumper; *Russ Hardin*: D/O General, D/O Aerial; *Cody Hercamp*: D/O General, D/O Pumper; *Ben Spencer*: D/O General, D/O Pumper; *David Dwyer*: Board granted permission to teach or Lead Evaluate any of the new Driver Operator Module courses. *Motion by Jason Rogers to accept David Dwyer and the Columbus Fire Department training staff as being approved to teach and lead evaluate these courses as listed above, 2<sup>nd</sup> by Marshal Greeson* all voting members stated “Aye” to approve. Additionally, IDHS staff will come up with some type of packet potential Instructors can fill out requesting to instruct the new Driver Operator Courses. This packet would go to the Fire Board for their approval.



J. Administrative Proceedings/ Non-Final Orders – Legal

1. Update on John Kline case.

The Board of Appeals gave an opinion on this case and they reversed the trial court's decision. The Board of Appeals decided the appeal filed by John Kline on the Fire Board's original decision was not filed in a timely manner. Therefore the appeal never should have been heard. However, he does still have time to file an appeal with the Indiana Supreme Court. Counsel should know something by the next meeting as to what the final decision is on this case.

2. Motion for Interim Administrative Law Judge

The current Administrative Law Judge (Chelsea Smith) is doing some JAG Training. In the interim IDHS has an MOU with the State of Indiana Attorney General's Office to provide an Interim Administrative Law Judge. John Brown read the following into the record:

***John Brown motion to authorize a Deputy Attorney General from the Indiana Office of Attorney General to serve as administrative law judge under IC 4-21.5 for the Board for Firefighting Personnel Standards and Education, including, without limitation, the authority to:***

1. Assume all pending administrative cases before the Board with ultimate authority for these actions resting with the Board;
  2. Act as administrative law judge for all new cases to come before the Board with the ultimate authority for these actions resting with the Board;
  3. Hear and rule upon petitions for stays of enforcement as the ultimate authority for the Board; and
  4. Hear and decide appeals to Emergency Orders issued with respect to one or more violations of the Board statutes or rules as ultimate authority for the Board.
- This authorization would be effective from January 8, 2018 through May 7, 2018 while the IDHS Administrative Law Judge, Chelsea Smith, is out of the office on military leave. *2<sup>nd</sup> by John Smith*, all voting members stated "Aye" to approve.

K. Request for Administrative Appeals – Chairman  
NONE



L. Old Business –

1. Daniels, Todd 6075-1035 Variance Request to have Instructor I and Instructor II/III Reinstated. Has been off on Military Contract Work out of country. This was tabled at the last meeting. Todd Daniels has provided paperwork showing the hours he has completed training and evaluating. The Fire Board accepted the paperwork turned in by Todd Daniels *a motion was made by Marshal Greeson* to grant Todd Daniels reinstatement of his Instructor I and Instructor II/III, *2<sup>nd</sup> by Eric Gentry* all voting members stated “Aye” to approve.
2. Carmel Fire Department Updated List for Variance to bring Carmel up to NFPA 1021 standards.
  - Chief Cromlich gave an update on the Carmel Variance to bring the department up to NFPA 1021 standard. Instructor Joel Thacker started a Fire Officer IV course today and he said it is the first Fire Officer IV in a classroom setting the State of Indiana has ever done. They have approximately twenty-three (23) students in the class. They are planning on taking a picture at the end of the course.
  - Eric Drieman – Are you still anticipating being done around the May June timeframe.
  - Chief Cromlich – the last class is the Safety Officer class which ends May 19, 2018. Hopefully that curriculum does not change before then. If it does, then we will roll with that. We are not spending all the grant money we have and we anticipate having extra. We have opened it up to our department to other firefighters and people take classes above their certifications. Our classes are filling up and we are hoping to apply some of the backfill costs for overtime from the grant. If not we will file an extension and try to put on some more classes, which may be opened up to others around the state.

M. New Business –

No new business

N. Open discussion, comments, questions?

- Elizabeth Westfall gave an update on the ACADIS registration process. IDHS has made a determination to remove the prerequisites from the registration piece and all prerequisites will be looked at before testing ID’s are issued.
- John Smith spoke about students currently in Module C and wanting to sign up for a Module D course but the new system was not allowing them to do so. Removing



the prerequisites from the registration process and checking them at the testing process.

- Donna Saine reiterated we are not removing prerequisites, we will be checking prerequisites before issuing testing ID's instead of checking them when a student registers for the course. There has been a note added on the "Resources Required" information on the Class Descriptive Information letting all looking at signing up for the course what the prerequisites are for obtaining a testing ID.

Next meeting:            March 12, 2018            6:00 PM  
                                 Delaware County EMS Station #3  
                                 4501 East Memorial Drive  
                                 Muncie, IN 47305

***Motion to adjourn by Eric Gentry, 2<sup>nd</sup> Jason Rogers, and all voting members stated "Aye" to approve. Meeting is adjourned.***

Approved: \_\_\_\_\_  
Eric Dreiman, Chairman

Date: \_\_\_\_\_