



BOARD FOR FIREFIGHTING
PERSONNEL STANDARDS AND EDUCATION

July 30, 2018 – Meeting Minutes
Lafayette Fire Training Center
2070 S 500 E
Lafayette, IN 47905

NOTE: All variance request must be received no less than twenty (20) days prior to the Fire Board Meeting to be put on the Agenda.

A. Call to order - 6:00 PM – Meeting called to Order

Board Members Present

Eric Drieman (Chair); Eric Gentry (Vice Chair) via phone and webinar; Rob Lund (Secretary) via phone and webinar; Tom Hanify; James Greeson (State Fire Marshal); Greg Wyant; John Smith; Jason Rogers; Charles Heflin Proxy for John Brown (Director of Training & Preparedness and Director of Planning)

NOTE: Due to Eric Gentry and Rob Lund attending via phone and webinar all votes were taken by rollcall vote, where each member states their name and how they are voting.

Board Members Not Present

Genois Brabson; M. Burke Jones; 1 Vacant Seat (Chris Johnson)

Other Staff Members Present

Donna Saine, Regine Johnson, Angie Biggs, William Huffer, and Kraig Kinney

B. Consideration and approval of June 21, 2018 Fire Board Meeting Minutes

Motion to approve minutes ***1st John Smith, 2nd Jason Rogers***, the remaining board members stated “Aye” in agreement to approve May meeting minutes. ***Motion carries.***

C. New Variance requests (staff recommends approval)

1. Lafayette Fire/Rescue Academy class for 2018-2019 is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness



and Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

LAST NAME	FIRST NAME	LAST NAME	FIRST NAME
Avila-Palafox	Axel	Leon	Austin
Bolduc	Mason	Pagan	Ricardo
Cavanaugh	Patrick	Robles	Brian
DeBord	Brayden	Sipple	Conner
Elliott	Brayden	Tomlin	Anthony
Hardin	Cole	Valle	Arlette
Kennedy	Grant	Watson	Courtney

Motion to approve by 1st James Greeson, 2nd by Greg Wyant, all voting members voted “Aye” to approve. Motion carries.

- Porter County Career and Technical Education Center class for 2018-2019 is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness and Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th, birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

Please refer to documentation presented. See list of students on next page.



Last Name	First Name	PSID	Last Name	First Name	PSID
Abraham	Benjamin	5458-2442	Peasley III	Michael	2028-2982
Cortes	Julianna	7252-5916	Phillis	William	5408-9261
Furst	Jeffrey	2180-5617	Redd	Tobhias	6222-3283
Gudeman	Kendon	2269-8182	Sharp	Wesley	2136-7287
Huff	Collin	9785-3640	Tune	Triston	9577-2973
King	David	6595-9380	Vale	Caila	4112-4837
Lewis	Jackson	5856-5130	Villarreal	Tyler	0475-4709
Mueller	Russell	4802-5906	Williford	Anabelle	1978-9800
Norton	Tristan	5770-7868			

Motion to approve by 1st Jason Rogers, 2nd by John Smith, all voting members voted “Aye” to approve. *Motion carries.*

- South Bend Community School Corporation and Ivy Tech Community College class for 2018-2019 is requesting a variance from 655 IAC 1-1-12(e) to allow the following students, each of whom currently is 16 years of age and a junior, to take the written examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Awareness and Operations], prior to taking the practical skills examinations, with the variance to be valid until their 19th birthday.

In addition, they are requesting a variance from 655 IAC 1-1-12(h) to allow the following students to take the practical skills examinations for [Mandatory, Firefighter I, Firefighter II, Firefighter I/II, and Hazardous Materials Operations] at the age of 17 years and 1 week and have their passing score remain valid until their 18th birthday, with the variance to be valid until their 19th birthday:

Last Name	First Name	Last Name	First Name
Berlincour	Keegan	Jesensky	Jeffery
Brown	Javelon	Klassen	Trenton
Cummings	Jalen	Knight	Ethan
Frydrich	Anthony	Lolmaugh	Payton
Gonzalez	Cristian	Molina	Brandon
Grant	Kenyon	Rankin	Kevin
Jenkins	Markease	Sanders	Kendell
		Wilburn	Tahanna

Motion to approve by 1st James Greeson, 2nd by Greg Wyant, all voting members voted “Aye” to approve. *Motion carries.*



4. Roberts, James C. III 3591-4496 – Fire Officer III Variance Request. He has completed both packets and submitted all required documentation.
Motion to approve by 1st Thomas Hanify, 2nd by John Smith, all voting members voted “Aye” to approve. *Motion carries.*
 5. Kamp, Stephen 8449-1930 – Fire Officer III Variance Request. He has completed the packet and submitted all required documentation.
Motion to approve by 1st Jason Rogers, 2nd by James Greeson, all voting members voted “Aye” to approve. *Motion carries.*
 6. Kamp, Stephen 8449-1930 – Fire Officer IV Variance Request. He has completed the packet and submitted all required documentation.
Motion to approve by 1st James Greeson, 2nd by Thomas Hanify, all voting members voted “Aye” to approve. *Motion carries.*
 7. Bachman, Christopher 5492-8531 – Fire Officer III Variance Request. He has completed the packet and submitted all required documentation.
Motion to approve by 1st Jason Rogers, 2nd by John Smith, all voting members voted “Aye” to approve. *Motion carries.*
- D. New Variance requests (staff recommends denial) – **None at this time**
- E. New Variance requests (staff has no recommendation) – **None at this time**
- F. State Fire Marshal Report – James Greeson
1. Crane Shipping Containers- 50 are available if you need them. Their on a first come first serve basis. You can have them shipped to you for a fee, if not you will need to have a 20 feet flatbed truck. For further information please contact Jason Coffey at jacoffey@dhs.in.gov
 2. Legislation- House Bill 1230 passed in May 2018. This bill entailed school safety. We will be providing “Guidelines” to the Department of Education by August 1st on recommendations for school safety. These will be published on the Department of Education, Indiana Department of Homeland Security, State Fire Chiefs Association, and IVFA website. Primarily what our recommendations will call for that schools use the grant money they will receive to put Alarm Panels that are capable of doing the positive alarm sequence. That schools put proper latches on school room doors. There will also need to be an “Active Shooter” drill within the



first twenty-five to forty-five (25- 45) days of the start of the school year. The bill also allows for an “Unannounced Alarm” where the school has up to three (3) minutes to investigate and determine if it is an “Active Shooter” or situation where students need to “Seek Shelter in Place” or “Evacuate”. Those are just some of the recommendations

3. Fire Board Rule re-write group met on July 24th -25th. To go through the Fire Board rules to see what needs to be updated. Our legal staff will put those updates into legal verbiage then they will be reviewed. The process is pretty lengthy. We have to get permission to move forward, it has to go to the Attorney General’s office, and then we will have public hearings to receive the publics input. We will be putting more information on the IDHS website about upcoming events related to this.
4. Senate Bill 393 (Firefighter Safety Notification Law) it took effect July 1, 2018. It requires city, towns, or counties that have a Building Commissioner: On the application for a building permit the developer needs to identify the type of construction for a Class 1 or Class 2 structure. If lightweight construction weather it is the I-Beam, Floor Joist, or Truss Roof System it has to be noted. Within ninety (90) days of the permit being issued the Building Commissioner has to notify the fire department and the E911 center of the address and the type of construction that is going on. This will allow response teams to have pre-arrival instructions.
5. Indiana Fallen Fire Fighters Annual Recognition will be on September 7, 2018 at 11:00am. We will adding names from Carmel Fire Department, Lawrence Fire Department, Fort Wayne Fire Department, Greenfield Fire Territory, and Montgomery Volunteer Fire Department. There will also be six other historical names added. **Thomas Hanify:** Please come in uniform. If you do not want to come in uniform please still come to support the families.
6. Indiana Emergency Response Conference (IERC) will be held September 12th – 16th at the Sheraton Hotel 8787 Keystone Crossing, Indianapolis, Indiana 46240. If you would like to attend you can visit the IDHS website or the State Fire Chiefs website to register. There will be classes offered also our next Fire Board meeting will be there on Thursday September 13.



- G. Director of Training/Preparedness & Planning – John Brown– **None at this time**
- H. Academy Administrator – Charles Heflin
1. Executive Leadership Program is on hold right now until we finish with the Crane Shipping Container Project.
 2. Fire Officer I Beta Program - Subject matter experts have been revising the program. We have been working on aligning it with the IFSAC and NFPA requirements. It will still be a 40 hour program. This is more of a skills based course, instead of just a course and an examination. Each chapter will have a quiz but there will not be a final exam. There will be twelve (12) sessions, each student can miss no more than two (2) sessions. Students will have learning activities, discussions, and a chance to role play what they have learned. We will be submitting for a variance for these students to test out of order at the next board meeting.
- I. Administrative Proceedings/ Non-Final Orders – Legal– **None at this time**
- J. Request for Administrative Appeals – Chairman – **None at this time**
- K. Old Business –
Mark Smythe: Came to give the board an update on his variance request for Instructor 2/3 certification. He has completed all of the required skills and will be submitting documentation to the IDHS office for consideration at the September board meeting.
- L. New Business –
John Smith: I have brought some concerns about the Hazardous Materials First Responder Awareness exam. There are a couple of questions that cannot be answered correctly with the 2016 ERG book. There is also a time difference with the amount of time allowed for testing. Students are reporting that they only have two (2) hours instead of three (3) hours to test. The Fire Board allows for three (3) hours to complete an exam. There is also the concern that twenty-five (25) questions on the Hazardous Materials First Responder Awareness exam does not leave room for error. Maybe there can be twenty-five (25) more questions added to give the students a better chance at passing.



Eric Dreiman: I heard you talking about this before the meeting, is this something you and John can work on to fix?

Donna Saine: I think he may have been issued an old version of that test. I will have to check into it to see if the time was wrong on any version. This is the first time I have heard of not being allowed three (3) hours to test.

Thomas Hanify: We use the reference material (ERG) during the test right? Increasing the number of the questions may make it more difficult if they have to look up more stuff. I do believe we need to make sure they are allowed 3 hours but I'm not sure about adding questions. Let us talk with a subject matters expert about adding questions.

John Smith: I can say we had scores all over the place. Some were in the 90's and some were in the 40's. It seems like the students that were using the 2012 ERG book had a better chance at passing. If staff is willing to look at this then I am satisfied with that.

M. Open discussion, comments, questions? – None at this time.

Motion to adjourn by Eric Gentry, 2nd Jason Rogers, all voting members stated "Aye" to approve. Meeting is adjourned.

Next meeting: September 13, 2018 10:30 AM in Metro Suite
Indiana Emergency Response Conference (IERC)
Sheraton Indianapolis @ Keystone Crossing
8787 Keystone Crossing
Indianapolis, IN 46240

Approved: _____
Eric Dreiman, Chairman

Date: _____