



INDIANA EMERGENCY RESPONSE COMMISSION (IERC) Meeting

March 9, 2020 [Start Time: 1:30 pm]

COMMISSION MEMBERS PRESENT:

Laura Steadham—Designee for IDEM Commissioner, Chairperson
Bruce Palin—Public Representative
Ian Ewusi— Ian Ewusi—Designee for State Fire Marshal
Jeff Larmore—Local Government Representative
James Pridgen—Business/Industry Representative

COMMISSION MEMBERS ON THE PHONE:

Cara Cyrus—Business and Industry Representative

COMMISSION MEMBERS ABSENT:

Matt Bilkey—Designee for Superintendent of ISP
Shawn French—Business/Industry Representative

The following IERC staff members were present:

Madison Roe—IDHS
Dawn Mason—IDHS
Amanda Horner—IDHS

The following audience members were present:

Justin Guedel—IDHS
Kristi Shute—IDHS
Neal Suchak—US DOT/PHMSA
Stephanie McKinney—Gibson County Deputy EMA
Angie Cloutier—IDHS
Debbie Flethcer—IDHS
Bill Beranek—Marion County LEPC

WELCOME AND INTRODUCTION

Ms. Steadham welcomed everyone to the IERC meeting and requested roll call to determine a quorum.

Roll Call

Mr. Ewusi—Yes
Ms. Steadham—Yes
Mr. Palin—Yes

Mr. Pridgen—Yes
Mr. Larmore—Yes
Ms. Cyrus—Yes

QUORUM

Ms. Steadham indicated a quorum of members were not present for this meeting therefore no official decisions will be made but there will be discussion on the agenda topics.

OPENING REMARKS

Mr. Guedel reiterated this was unofficial meeting due to not having a meeting quorum. So, no decisions will be made.

REPORT OF THE CHAIR

A report from the chair was not presented.

CONSIDERATION OF MINUTES

There was no consideration of prior meeting minutes due to the lack of quorum.

ROSTER APPROVAL

There was no consideration of roster approval due to the lack of quorum.

PRESENTATIONS

Nuclear Powerplants—Ms. Cloutier

A presentation on Indiana Ingestion Pathway zone due to the proximity of nuclear powerplants was provided by Ms. Cloutier, IDHS Radiological Emergency Preparedness Program. Ms. Cloutier serves as the liaison between the state and four nuclear power plants, two in Illinois and two in Michigan. She noted that Indiana does not have any nuclear power plants within the state but is in the ingestion pathway zone of these four power plants: Palisades in Michigan, D.C. Cook in Michigan, Braidwood in Illinois, and Dresden in Illinois. Ms. Cloutier reported eleven Northern Indiana counties are within fifty miles of a nuclear power plant, which places them in

the ingestion pathway zone. The eleven counties are as follows: Elkhart, Jasper, Kosciusko, LaGrange, Lake, LaPorte, Marshall, Newton, Porter, Starke, and St. Joseph.

Ms. Cloutier reported she travels around the state and attends meetings to generate awareness about nuclear power plants and the Radiological Emergency Preparedness Program. She noted being willing to attend Local Emergency Planning Committee (LEPC) meetings to give presentations on the Radiological Emergency Preparedness Program and to answer any questions the LEPCs might have.

Recordings of the full presentation is posted at the IERC

Pipeline and Hazardous Material Safety Administration (PHMSA)—Mr. Suchak

Mr. Suchak from Pipeline and Hazardous Material Safety Administration (PHMSA) presented on the safe transportation of hazardous materials by all modes of transportation. He noted this is achieved by creating and writing regulations, allowing special permits and approvals for unusual circumstances, enforcing the regulations to ensure compliance, and performing outreach and engagement.

He reported PHMSA places a large focus on federal grants and the two most relevant grants are the Hazardous Materials Emergency Preparedness (HMEP) grant and the Hazardous Materials Instructor Training (HMIT) grant. He also highlighted the Assistance for Local Emergency Response Training (ALERT) grant which is specifically for LEPCs.

Mr. Suchak noted a grants conference is held annually in August and which helps grantees apply to grants and answers any questions. There are also several training resources on PHMSA's website, and he is happy to provide any of the training resources.

Recordings of the full presentation is posted at the IERC

Homeland Security Exercise and Evaluation Program (HSEEP)—Ms. Fletcher

Ms. Fletcher presented on Local EMAs being able to receive an Emergency Management Program Grant (EMPG). This grant she noted now requires all exercises payed for using these funds to follow the policies and principles of HSEEP. She also noted exercises conducted by LEPCs do not have to be HSEEP compliant, however, HSEEP is a planning tool that helps to create and conduct exercises in a standard way. Ms. Fletcher reported having two other counterparts in the state and the three of them are available to help EMAs and LEPCs create HSEEP compliant exercises.

Recordings of the full presentation is posted at the IERC

COMMITTEE REPORTS

Ms. Steadham stated the Commission will hear reports and recommendations from the committees however no motions will be considered due to the lack of quorum.

Training Committee

No report because the Training Committee did not meet.

Communications Committee-Jeff Larmore, Chair

Mr. Larmore stated the Communications Committee has recommendations for the removal of members who are no longer associated with the committee and the addition of Ms. Horner to the committee and these recommendations will be tabled until the next Commission meeting.

Mr. Larmore discussed old business starting with the funding of the LEPC brochure. He stated he did not believe there needs to be funding or any action at this time because there should be funding in the IDHS Public Information Office (PIO) budget. The next old business topic Mr. Larmore reported was the communication outreach between LEPCs and risk management plan (RMP) facilities as a result of the Environmental Protection Agency (EPAs) RMP reconsideration rule. Mr. Larmore then mentioned the National Association of the SARA Title Three Program Officials (NASTTPO) document. This document he reported will provide LEPCs some guidance and staff expect the document to be released around the end of April when the conference is scheduled to occur. Mr. Larmore informed the Commission of the trainings the staff have provided to Tier II facilities. These trainings included workshops and webinars answering questions and explaining to the facilities what questions to expect from Tier II reporting and LEPCs.

See meeting minutes from January 13, 2020, for a more in-depth discussion on old business topics.

Moving on to new business. Mr. Larmore started with recommendations for partnership and funding for the Indiana Alliance of Hazardous Materials Responders (IAHMR) and the Emergency Management Alliance of Indiana (EMAI). He noted the Commission has in the past, funded EMAI up to \$10,000 for the conference but the Communications Committee is proposing the Commission provide funding for IAHMR up to \$2,500 and for EMAI up to \$7,500 for the 2020 conferences. The Committee is also proposing the awards presentation for LEPCs to be held at the EMAI conference and holding the IERC meeting at the IAHMR conference. Mr. Larmore noted the IAHMR group will need to know soon if the Commission decides to hold the IERC meeting at the conference. Mr. Guedel stated the Commission does not need to vote on the location of the meeting, meeting locations are determined by the chair.

Mr. Pridgen added to new business the discussion of funding for either conference is based on each conference having 51% HAZMAT related material. Mr. Larmore noted the commission is expecting to receive the final agendas from both conferences by June and once the agendas are reviewed, the Commission will be able to decide if the requirement of 51% HAZMAT topics has been met.

No further discussion occurred.

Policy-Technical Committee-Jim Pridgen, Chair

Mr. Pridgen discussed old business and the funding of Madison County LEPC which the recommendation was to not fund Madison County LEPC in 2020 for not meeting all the necessary requirements and deadlines for the activities in 2019. He noted tabling further discussion until next meeting due to lack of quorum.

Mr. Pridgen discussed new business relating to submission dates by the LEPCs and noted the Policy-Tech Committee would recommend, if a full Commission was in attendance, to institute a policy that requires LEPCs to submit all documents by the required submission dates or by the end of the year if extenuating circumstances for not meeting the deadlines can be shown. He noted staff will determine what extenuating circumstances are with consideration by the commission.

No further discussion occurred.

Fiscal Committee-Laura Steadham, Chair

No report due to the Fiscal Committee not meeting.

APPROVAL OF COMMITTEE REPORTS

No committee reports were approved due to the lack of quorum.

OLD BUSINESS

Tier II Manager LEPC Plan Module

Ms. Roe informed the Commission that a meeting is scheduled with iDSI, the developer of the Tier II Manager system, and she will present a quote for the module at the next Commission meeting. She noted a full detail report about the plan module the goal of the module was presented at the January 13, 2020, meeting and the notes can be found in the meeting minutes for that date.

Further discussion was had about the module and Mr. Palin asked if any conversations have taken place with any facilities. Mr. Palin stated the facilities may think the information LEPCs are requesting might be sensitive and above what the facilities are legally required to provide. Mr. Larmore added to the conversation a suggestion of approaching the facilities very cautiously. Ms. Roe commented saying how the questions are more general in nature and do not infringe on sensitive information. Mr. Pridgen agreed with Mr. Palin and Mr. Larmore on how the information can be considered sensitive. Mr. Pridgen suggested a focus group be created with several facilities ranging in size to test out some possible questions and to ask for general feedback on the program.

Mr. Ewusi stated the module is more of a long-term goal and this will likely not be completed by the end of the year. He reported staff will bring the proposed questions to the Commission for discussion once the questions are completed.

Recordings of the full discussion is posted at the IERC website

Wayne County Expenditures

Ms. Steadham asked Ms. Roe for additional quotes from Wayne County's request to purchase 16 electronic tables and table covers. Ms. Roe provided a document with the various quotes from Amazon. Ms. Roe also added that these tables are meant for the county's Emergency Operation Center (EOC). She noted the LEPC conducts meetings at the same EOC location and the EMA will be contributing \$5,000 to the project as well. Ms. Roe noted she is not aware if Wayne County included the correct number of tables in their most recent quote due to the substantial difference from the previous quote the county submitted.

Ms. Roe reported she will send out the additional information to the Commission members for their review and consideration for the May meeting.

NEW BUSINESS

National Association of Sara Title III Program Officials (NASTTPO)

Ms. Steadham asked Ms. Roe for additional information on the NASTTPO conference being held April 27-30, 2020, in Covington, Kentucky. Mr. Ewusi stated if anyone would like to attend this conference to let Mr. Ewusi or Ms. Roe know immediately.

No further discussion occurred.

International HAZMAT Conference

Ms. Roe stated this conference is more focused on response and HAZMAT courses. The conference takes place in Baltimore, Maryland June 4-7, 2020 and interest parties should contact Mr. Ewusi or Ms. Roe.

No further discussion occurred.

Approve/Remove Committee/Commission Members

Ms. Steadham said there will be no vote to approve or remove committee members at this time due to lack of quorum.

Americas Water Infrastructure Act (AWAI)-Ian Ewusi

Mr. Ewusi stated AWAI amends Emergency Planning and Community Right-to-Know Act (EPCRA) section 304 which is the notification of accidental releases of chemicals. He noted the amendment requires State Emergency Response Commission (SERC) and Tribal Emergency Response Commission (TERC) to notify those facilities that draw drinking water from in ground water sources if there is a chemical release into the area. Mr. Ewusi reported that Indiana Department of Environmental Management (IDEM) and IDHS are wanting to create a reporting system in Tier II Manager to be able to quickly identify facilities in potential contamination zones. Mr. Ewusi stated he has met with IDEM and will include the legal department to ensure the notification procedures meet statutory requirements.

No further discussion occurred.

SARA TITLE III PROGRAM REPORT—SARA Program Staff (See attached written report)

Ms. Roe reported she completed Tier II workshops and webinars for the facilities and about 150 facilities were reached. These workshops and webinars were to train facilities on Tier II Manager system reporting and to answer any questions they had.

Ms. Roe reported staff attended an LEPC meeting in Clay County and the Indiana Pipeline Awareness Association and Homeland Security Exercise and Evaluation Program Training meetings.

Ms. Roe reported the end of Tier II reporting season on March 1, 2020 and noted 5,729 facilities reporting with a total revenue \$605,190. She noted there are still about 600 reports needing to be submitted and she will be contacting the nonreporting facilities to complete their report. Mr. Larmore asked if Ms. Roe will be contacting the LEPCs to inform them of the non-reporting facilities. Mr. Larmore suggested that Ms. Roe inform the LEPCs of these facilities so the LEPC can assist in getting the facilities to report. Ms. Roe said will develop a list to share with the LEPCs.

Ms. Roe discussed special projects and introduced Ms. Horner as the new LEPC Program Manager for the east side of the state. She reported staff are meeting with iDSI in the coming week to discuss various changes staff would like to see along with the LEPC plan module.

Spill Reports (EPCRA Section 304)

<i>County</i>	<i>Date</i>	<i>Facility/Individual</i>	<i>Chemical</i>	<i>Quantity</i>
Lake	January 29, 2020	US Steele Gary Works	Spent Pickle Liquor	197lbs
Dearborn	February 4, 2020	Giles Chemical	Sulfuric Acid	300lbs
Cass	February 25, 2020	New Star Pipeline	Anhydrous Ammonia	Unknown

PUBLIC COMMENTS

No public comments.

ADJOURNMENT

Ms. Steadham stated there was no official adjournment because it was not an official meeting due to lack of quorum.

NEXT MEETING

May 11, 2020

Indiana Government Center South (IGCS)
Conference Room #4
302 W. Washington Street,
Indianapolis, IN. 46204

Laura Steadham, Designated Chair