

Adult Education and Workforce Development Statewide Webinar

February 8, 2017

Marilyn Pitzulo | Adult Education Staff

Department of Workforce Development | Indiana ADULT EDUCATION
10 N. Senate Avenue, IGCS SE 203 | Indianapolis, IN 46204

AdultEd@dwd.in.gov



A Success Story

Thank You for Making A Difference Everyday

Nygel Robb – A Success Story by Joyce Russell

Neighbors' Educational Opportunities

"I look at everybody here and **I see myself**," he said, when he returned to speak as a former student at an adult education orientation. "I was headed down the **wrong path**. I was not in school. I didn't have a job. My aunt had kicked me out of the house. My uncle picked me up one day and dropped me off here (at the adult education center)," he said.

Now he has a job, a belief in himself, and a bright future.

Request for Application

2017-18 Adult Education Grant Competition

- **Request for Application**
 - Adult Education and Literacy Activities
 - Integrated English Literacy and Civics Education (IELCE)
- **Available at:**
<http://www.in.gov/dwd/2909.htm>
- **Related grant information**
 - Town hall slides | This week's Webinar



2017-18 Grant Competition

Timelines Released

Event	Date
RFA Issued	January 30 th , 2017
RFA Webinar	February 6 th , 2017 10:00AM EST
RFA Questions Due	February 13 th , 2017 10:00AM EST
RFA FAQ Released	February 17 th , 2017
RFA Submission Deadline	March 20 th , 2017 10:00AM EST
Award Decisions Issued	Early May 2017

2017-18 Grant Competition

Adult Education Funding Availability

DWD AE Grants Manager	Email
Scott Mills	smills1@dwd.in.gov
Application and RFA Questions Submission	
AdultEd@dwd.in.gov	



Infrastructure and Additional Cost Funding Agreements

- Beginning in PY17, Local WDBs are required to enter into funding agreements with adult education providers, in addition to other system partners.
- Funding agreements are “attachments” to the required local MOU.
- Funding agreements include: **Infrastructure & Additional Costs**
 - **Infrastructure:** Non-personnel costs necessary for the general operation of the local one-stop centers (i.e., - facility rental, utilities/maintenance, equipment, technology, and common identifier costs)
 - **Additional Costs:** MUST include cost of providing applicable career services and MAY include costs of shared services (i.e., - initial intake, assessment of needs, appraisal of basic skills, identification of services to meet needs, referrals to other one-stop partners, business services, and WDB functions)
- Funding Source: Adult Education providers must use local administrative funds to pay for infrastructure costs.

Infrastructure and Additional Cost Funding Agreements

What does this mean for existing and future Adult Education providers?

- **Existing Providers:** Current funding agreements (if any) will remain in effect until PY17.
- **Future Providers:** As of PY17, all providers awarded grants to provide services in a local area will be required to enter into the local MOU and funding agreements for infrastructure and additional costs.
 - Due to the potential lapse in time between the start of PY17 and the provider contracts being executed, **Marilyn Pitzulo**, DWD associate chief operating officer for adult education, will enter into initial negotiations with the local WDBs on behalf of providers. Once the provider contracts have been executed, the providers will need to negotiate and sign these agreements.

Competitive Procurement

One-Stop Operators

On January 17, 2017, DWD issued guidance for the competitive procurement of one-stop operators, as required by WIOA.

- **Overall Role of One-Stop Operator:** Coordinate the service delivery of required one-stop partners and service providers.
- **Eligible Entities:** Institution of higher education, nontraditional public secondary school, community-based organizations, private for-profit entity, a government agency, employment service state agency, local WDB (with approval from the CEO and Governor), or other interested entity capable of carrying out One-stop operator duties. Elementary and second schools are **NOT** eligible to be a one-stop operator.
- **Procurement Process:** The board may prescribe the competitive procurement process and selection (in accordance with the uniform guidance), except for when the board intends on bidding to be the one-stop operator itself.

The One-stop operator must be in place no later than **July 1, 2017**.

Business Services Training

Request for Applications

On January 13, 2017, DWD issued a request for applications for Business Services Training.

- **Role of Provider:** Design and Deliver Business Services and Employer Engagement professional development to DWD and regional field operations staff.
- This is an opportunity for collaboration amongst adult education providers and the regions.

Applications must be submitted no later than **10 a.m.** on **February 10, 2017.**



New Partnership

Anthem BlueCross BlueShield of Indiana

- Anthem will provide **free** vouchers to cover **HSE fees** for **HIP Plus** members
- HIP Plus members may register at any **HSE test location** throughout Indiana
 - HIP Plus members – Three opportunities to pass each of the five subject areas
 - **Readiness Assessment** required for HIP Plus members (no minimum score)
 - Voucher will also cover Readiness Assessment
 - Webinar to cover details for test examiners

Professional Development

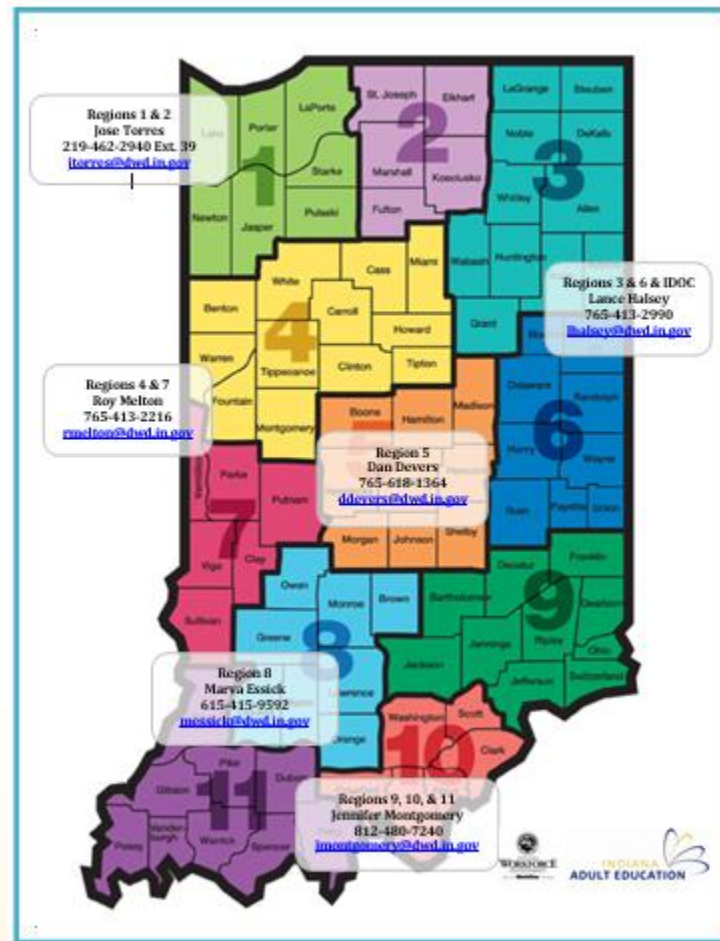
Next Steps – New Direction

- **New Direction** – Desire for greater **flexibility** to lead professional development, and to prioritize and deliver initiatives based more on **regional** and **local needs**
- **Next Steps** – Utilize existing state **adult education DWD staff** in coming months to lead and manage professional development for **Indiana Adult Education**
 - Identify and utilize **outside vendors** to provide professional development when specific expertise is required

Professional Development

Next Steps – New Direction

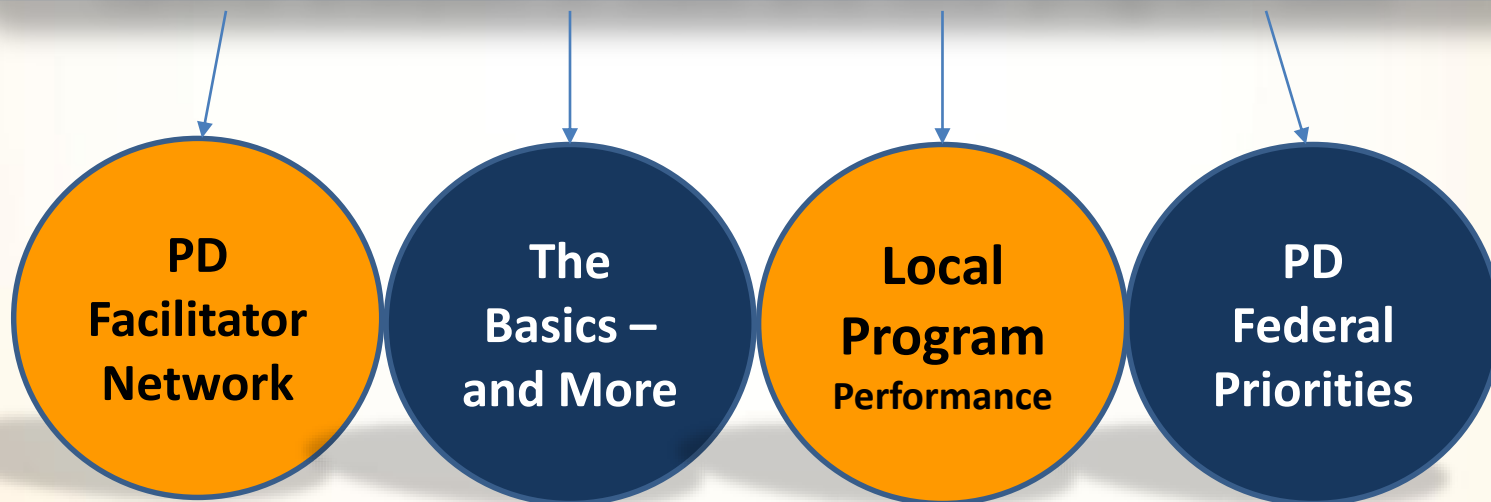
- **Marva Essick**
 - Lead professional development project
- **Dan DeVers**
 - Targeted support to the PD project & local programs
 - Region 5 AEC
- **Jennifer Montgomery**
 - Regions 9, 10, & 11 AEC



Professional Development

Next Steps – New Direction

To develop a strategic plan to determine content for the implementation of a delivery system based on careful analyses of state and local program data . . .



Professional Development

Next Steps – New Direction

To develop a strategic plan to determine content for the implementation of a delivery system based on careful analyses of state and local program data . . .

#1



Professional Development

Next Steps – New Direction

To develop a strategic plan to determine content for the implementation of a delivery system based on careful analyses of state and local program data . . .

#2

TO SUPPORT THE STRATEGIC PLAN

– Every program will have an individual professional development plan –

Professional Development

Next Steps – New Direction

To develop a strategic plan to determine content for the implementation of a delivery system based on careful analyses of state and local program data . . .

More from Marva and Dan . . .

Professional Development Transition to DWD Staff

- Current professional development requirements for adult education staff *remain in effect* during transition
 - See **Adult Education Professional Qualifications and Development Policy**
 - [http://www.in.gov/dwd/files/Adult Education Professional Qualifications and Development Policy Final.pdf](http://www.in.gov/dwd/files/Adult_Education_Professional_Qualifications_and_Development_Policy_Final.pdf)
 - See **DWD Adult Education PD Waiver Request Form**



Professional Development Policy/Waiver Request Process

- Teachers and instructional aides working nine (9) or more hours per week in adult education **must** complete a minimum of one (1) DWD AE sponsored professional development initiative annually
- Teachers and instructional aides may seek **exemption** to this training requirement (a minimum of **10 hours** in length) if they participate in similar *or* more extensive professional development within the program year
 - PD Waiver Request Form available at www.AmplifyAE.org must be submitted **no** later than **April 29** of each program year

Professional Development

Approved Activities

- **2016 COABE Virtual Conference**
 - Partnership with IAACE. Must be an IAACE member.
- **COABE**
 - April 2-5, 2017, Orlando
- **IAACE Conference**
 - April 26-28, 2017, French Lick



**ADULT EDUCATION:
TODAY'S MAGIC FOR
TOMORROW'S DREAMS!**



COABE
Commission on Adult Basic Education
in partnership with ACE of Florida
DISNEY'S CORONADO SPRINGS RESORT, FLORIDA
APRIL 2-5, 2017

Professional Development

Waiver Request Process

- **Indiana Adult Education** is not approving specific trainings or regional activities – other than the ones listed on the previous slide – at this time

HSE Monitoring

Annual Self-Monitoring | Formal Evaluation

- **HSE Monitoring**

- Test coordinators at HSE test centers are required to **annually self-monitor** all locations, including addendum sites, using the attached monitoring form between July 1 and June 30.
- Monitoring forms must be submitted to DWD via adulted@dwd.in.gov
- Test centers will be visited by DWD a minimum of once every three years for compliance



HSE Monitoring

Review of the Administration Process

- **HSE Monitoring**

- Site visits will include the review all aspects of HSE test administration, such as observing testing rooms and technology
- Review of the administration process, including scheduling, reviewing registration forms, and HSE material security
- Interview with site test coordinator(s) and examiner(s) and any other staff related to HSE testing

- **Violations**

- Test centers will be suspended or closed as DWD deems appropriate and necessary
- Suspended test centers will be placed on **Corrective Action Plans**

InTERS

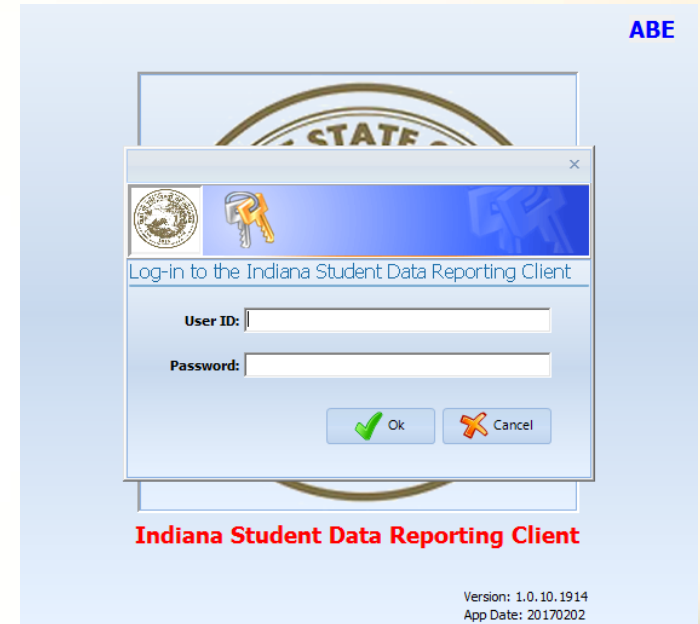
Adult Education Updates & Training

- Matt Crítes

Data & System Administrator

mcrítes@dwd.in.gov

- InTERS Updates
- InTERS Training



IAACE 2017 CONFERENCE

REGISTRATION is OPEN

April 26, 27, 28



***Registration fee for IAACE is:
\$179 for members and
\$279 for non-members**

Become a member OR renew
your membership by April 1st
www.iaace.com/membership

Visit www.iaace.com/2017-conference.html

IAACE REMINDERS

1. Officer & Board Member Nominations are OPEN

- Open Positions: **President-elect, Secretary, Board Members (3)**
- Nominate BY this **Thursday, February 9th**

2. Conference Award Nominations are OPEN –

Please consider nominating someone from one or more of the following categories:

- Outstanding Adult Learner of the Year
- Outstanding Paraprofessional
- Outstanding New Adult Educator
- Outstanding Adult Educator
- Outstanding Administrator/Coordinator
- Outstanding Tutor/Volunteer
- Business and Industry Partnership Award

DEADLINE is March 4th



Next Statewide Webinar

Adult Education & Workforce Development

Next Adult Education & Workforce Development Statewide Webinar

3.8.17

10 to 11:30 a.m. ET