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Page 1 of 1

December 20, 2023

Indiana Department of Workforce Development
Workforce Transition Unit, Suite 308
10 North Senate Ave.
Indianapolis, IN 46204

Email: warn-notice@dwd.in.gov

RE: Warn Letter - Wallace Construction, Inc

Dear Sir or Madam:

Due to the impending winter weather, our asphalt paving season will be coming to and end for the season. We will be laying off a portion of our field workers as we do every year, starting on December 22, 2023. **All** affected workers will be called back to work at the start of the 2024 paving season, which will be April 15, 2024.

I have attached a compiled list of employees that have been or will be affected by our layoff.

Should you have any questions or concerns, please feel free to call our office at 317-422-5356 and ask for Jake Thacker.

Sincerely,

Jake Thacker
General Manager