

## Indiana Licensed Child Care Center Director's Advisory Board May 17, 2018 Minutes

Those in attendance (in person or via conference call): Janet Couch, Heidie Dowell, Noel Hanson, Connie Hire, Terri Kosik, Marie Pace, Debby Rowan. Reported absent was Kimberly Kulpa, Carol Johnson, and Tom Rayl.

Marie Pace called the meeting to order at 1:00 p.m. replacing Carol Johnson who was out of town. Members were asked if there were any amendments from the February minutes. With no amendments, February minutes were motioned to be approved by Debby Rowan and seconded by Terri Kosik.

Marie introduced Pamela Roadruck ( ) as Lisa Clifford's replacement. Pamela will be attending our meetings and providing updates. She reported on the new laws to go into effect October 1, 2018 regarding participation in the CCDF subsidy program. Letters were sent out last month. She asked if there were any questions regarding this information. A question was raised regarding the 180 Day Rule and what the protocol is on showing proof of a current background check when in a new employment. Pamela reported that the consent form would be fine, or to show proof by receipt.

Another question raised was regarding any update on Training Central. Pamela reported on a Consumer Education website that will include parents. The CCR&R's are also trying to put together more training to highlight learning for those long-term employees who have already been trained on a lot in past years. BrighterFuturesIndiana.org is still a work in progress and will have access to resources for all. A question was also raised about a form/template for the Suspension/Expulsion policy. Pamela reports one is being reviewed that will be behavior-related. Another question asked was if a staff member was going back to school for a Master's degree would anyone know of any scholarship money available. No one seemed to know of any.

Regarding family engagement, a question was asked if anyone knew of the "Bright Wheel" communication tool that Bank Street College uses. I mentioned that our center is looking into using "Tendly" based out of Indianapolis. Someone else mentioned "Tadpole" as another. Marie asked if I could get the Tendly representative to attend our August meeting to share her program. Yes, I will do this!

With no further business, the meeting adjourned at 1:27 p.m.

Next meeting: August 16, 2018

Submitted by Connie Hire, Secretary May 18, 2018