



Eric Holcomb, Governor
State of Indiana

Division of Disability and Rehabilitative Services

First Steps

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Interagency Coordinated Council Meeting Minutes

July 12, 2023

10am-12:30pm EST

ICC Members in attendance: Mark Guyer – Chair, Cory Best – Co-chair, Jason Berty, Laura Burklew, Robyn Duffy, Rachael Foster, Mariann Frigo, Lindsay Holley, Jennifer Owens, Courtney Penn, Megan Purcell, Sarah Sailors, Angie Vaughn, Stacy Williams, Deanna Woodruff

ICC members not in attendance: Representative Ed Clere, Erica Deathe, DJ Glander, Charie Gibson, Alexandra Hall, Kristi Linson, Erica Miller, Tanya Merritt-Mulamba

First Steps State Staff in attendance: Christina Common, David Brandon-Friedman, Katie Goodwell, Maggie McCall, Barbara Sanders, Marie-Therese Smith, Jessica Tomasino, Amy Torres, Connie Young

Welcome and Introductions

Cory Best, ICC Vice-Chair, called the meeting to order at 10:10am and welcomed everyone. A family story was shared via video from Dominique Franklin. She is a mom of twins who received services through First Steps and shared her experience.

Approval of May 2023 minutes

Cory Best asked for a motion to approve the May meeting minutes. Megan Purcell made a motion to accept the meeting minutes as written. Mariann Frigo seconded the motion, and a vote was taken:

13 members approved and 2 members abstained. The motion was carried.

First Steps and IN EI Hub Update

Christina Commons, First Steps Director, gave a brief update on what has happened in the program since May. She shared a summary of the 2023 Indiana Early Intervention Conference that took place in June, the State’s OSEP Determination, and the First Steps office current priorities. (See attached PowerPoint).

Sub-Committee Summary

Advocacy:

Jason Berty with the assistance of Hannah Carlock gave the summary. The group discussed service coordination caseload size with a lot of questions around how they are serving families. They also discussed the need of consistent training across the System Points of Entry (SPOE). A question they would like to answer is if service coordinators feel supported in their jobs around resources.



Fiscal:

Colleen Wasseman gave the fiscal summary. This group discussed what data is available through EIHub that agencies/SPOEs can access. They would like to find out what data agencies/SPOEs are collecting on their own. They would like to see the creation of a pre and post test for potential providers in higher education and for new providers upon hire and after being enrolled and providing services after 6 months.

PD/ Child Assessment:

Megan Purcell gave the summary. This group is working on child assessment research. The focus is looking at popular child assessment tools to see if they are a good fit for Indiana to determine eligibility. This group met prior to this meeting to look at a rubric of the tools the committee might be interested in recommending to the First Steps office. The following tools were researched:

AEPS-3

Bayley-4

Battelle-3

DAYC-2

Early LAP

HELP

IDA

Most of the time was used to discuss and compare the AEPS-3 and HELP.

Public Comment

Cory Best asked if there was any comments from the public. No comments were shared.

Adjourn

Cory Best asked for a motion to adjourn the meeting. Megan Purcell made a motion to adjourn, and Jason Berty seconded the motion. The motion was carried, and the meeting was adjourned at 12:04pm. The next meeting is September 13, 2023.

Minutes were respectfully submitted by Janet Ballard, ICC Staff Support