



Eric Holcomb, Governor
State of Indiana

Indiana Bureau of Developmental Disabilities Services

BDDS POLICY

Retroactive Budget Modification Requests

Policy Number: 2017-03-B-002

Effective Date: July 1, 2017

Revision History: N/A

Purpose: To limit the timeline within which a Budget Modification Request (BMR) will be accepted and reviewed by the Personal Allocation Review (PAR) unit.

Scope: BDDS staff, providers, case managers and individuals

Policy Statement(s):

The PAR unit will not accept or review Budget Modification Requests (BMRs) for services that occurred forty-five (45) calendar days before the date of BMR submission. BMRs that address services rendered forty-five (45) calendar days prior to the submission of the BMR request by the case manager without prior approval of the State will not be supported.

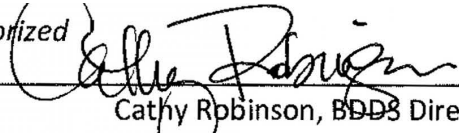
BMR Requests and Associated Timeline

Effective July 1, 2017, the PAR Unit will no longer accept and review BMRs to support services that occurred forty-five (45) days prior to the date of BMR submission. Retroactive BMRs to address services rendered forty-five (45) days prior to the submission of the BMR request by the case manager without prior approval of the State will not be supported.

Definitions:

“Budget Modification Request” or “BMR” means a temporary request for funds in addition to the approved allocation and notice of action (460 IAC 13-3-5).

References: 460 IAC 13-3-5
460 IAC 13-4-1
460 IAC 13-3-14
460 IAC 13-3-17
BDDS Policy 2017-03-B-001

Authorized by:  on: 4/3/17
Cathy Robinson, BDDS Director Date


Kylee Hope, DDRS Director