REQUEST FOR FUNDING
DMHA RFF 22-1816
Community Catalyst Program

Information Webinar
Wednesday, January 19, 2:00 p.m. ET

Family and Social Services Administration
Division of Mental Health and Addiction
CommunityCatalyst@fssa.in.gov

General Information

- All information supplied in this webinar can be located in the RFF.

- This webinar is not intended to be a comprehensive summary of the Request for Funding (RFF). Applicants must read DMHA RFF 22-1816 for details.

- This webinar PowerPoint will be posted on DMHA's grant website.

- Each slide has a reference to applicable RFF sections.

- Please hold questions until the end of the webinar.
  - *Any verbal response is not considered binding; respondents are encouraged to submit any question formally in writing if it affects the proposal that will be submitted to the State.*

Agenda

- DMHA Grant Overview
- Grant Application Components
- Grant Application Support
- Question and Answer Session

DMHA Grant Overview

Background

- House Enrolled Act (HEA) 1001 of the 2021 legislative session appropriated federal coronavirus relief funds from the American Rescue Plan Act (ARPA) to the Indiana Family and Social Services Administration (FSSA), in consultation with the Indiana Department of Health (IDOH), to address mental health needs across the state.

- As part of the Coronavirus response legislation, the Division of Mental Health and Addiction (DMHA) is making available a one-time federal funding opportunity to improve mental health and substance use disorder outcomes in Indiana.

- This Grant Program, the Community Catalyst Grant Program, aims to promote innovative, collaborative, and sustainable locally and community driven responses to mental health and substance use disorder issues.

- See RFF Section I.A for more details.

RFF Objectives

The Priorities of this RFF are to <u>enhance the quality, integration, and access</u> of mental health and substance use disorder prevention, treatment, and recovery services across Indiana.

- Applicants should address one or multiple of the DMHA's Priorities (quality, integration, access) in their proposal for a <u>program or initiative.</u>
- Applicants are encouraged to submit innovative proposals for new or expanded programming that address primary prevention, equity, and/or aim to address or reinvent current or existing services and systems.
- Proposals will be evaluated with the following considerations:
  - Long-term sustainability
  - Innovation
  - Connection to DMHA mission/vision
  - Demonstrated cultural competency
  - Proposed outcomes
  - Connection to research-supported interventions and use of best practices

Focus Areas and Priority Populations

Proposals that address the State's Focus Areas and Priority Populations will be afforded special consideration through the availability of Priority Points.

- In alignment with HEA1001 legislation, proposals that address one or multiple of the following Focus Areas may be awarded up to five points:
  - Criminal Justice
  - Crisis Response
  - Children and Adolescents
- In alignment with federal ARPA requirements to use funds to advance equity and report on how equity is being addressed, proposals that are designed to intentionally address needs and the equitable delivery of care in one or multiple of the following Priority Populations may be awarded up to five points:
  - The Black, Indigenous, or People of Color (BIPOC) Community
  - The Lesbian, Gay, Bisexual, Transgender, Queer + (LGBTQ+) Community
  - The Rural Community
  - Youth who have experienced significant trauma
  - People who have significant need around Social Determinants of Health (SDOH)
  - Victims of domestic violence

Eligible Applicant

Applicant must be one of the following types of entities <u>AND</u> must provide or oversee the provision of mental health and/or substance use disorder services:

(1) | 501(c)(3) as defined by United States Internal Revenue Code |

OR

(2) | Unit of local government |

OR

(3) | Healthcare system |

The State is seeking two types of applicants for this RFF:
1. **Individual entities**
2. **County/community coalitions**
   - Coalitions must be in geographic proximity to one another and include one or more eligible entity acting as the prime grantee and fiscal agent for the coalition
   - Non-eligible entities may apply as part of the coalition as sub-grantees

See RFF Section II.B for more details.

Applicant Information

- All grants are expected to begin on July 1, 2022 and funds are to be used through December 31, 2024.
  - The grant may be effective beyond this time at the State's discretion; however, applicants should focus their projects on the established timeframe of this grant.
- More than one application may be received from the same geographic region (city, county, community).
- Applicants must be prepared to track and show how State objectives, including but not limited to the RFF Objectives, were met.
- See RFF Section II.A and II.E for more details.

Grant Payments

- Funds from the grant will be provided as a combination of reimbursements and upfront payment for approved grant budget items as allowed by Indiana Code 12-8-10-7.

  - If the awarded grant amount is <u>$50,000 or more</u>, applicants can receive up to 1/6 (16.67%) of their total grant amount as an upfront payment.

  - If the grant is <u>under $50,000</u>, applicants can receive up to 1/2 (50%) of their total grant amount as an upfront payment.

  - The remainder of the grant will be provided through reimbursements by the State.

- If the applicant is an individual entity, grant payments will be disbursed directly to the entity. If the applicant is a coalition, grant payments will be disbursed to the prime grantee for distribution to the sub-grantees.

Key Performance Indicators

- Grantees will be required to define and measure performance in accordance with set performance indicators for the project.

- All applicants are required to propose <u>at least two</u> Key Performance Indicators (KPIs) that are measurable, attainable, and time-limited.
  - KPIs should be outcomes-driven metrics and measure success/progress beyond output metrics (*i.e.*, beyond "number served" metrics).

- Examples of acceptable KPIs include:
  - *Divert 250 individuals from jail and into mental health or substance use disorder treatment.*
  - *Decrease recidivism rates to below the average community rate.*
  - *50 children with serious emotional disturbance receiving wraparound treatment.*
  - *65% of children receiving enhanced services will meet one or more of their treatment goals compared to typical treatment levels.*

Matching Funds

- Applicants are <u>encouraged</u> to seek and secure a monetary grant match from local government or other stakeholders who will benefit from the community improvement associated with this grant.

- Each grant matching entity needs to demonstrate its understanding of the KPIs, the grant match amount to be provided, and its commitment to providing the match through a **grant match commitment letter**.

- The total grant match amount will be subtracted from your total grant budget to dictate the grant amount provided by the State.

- A Respondent's grant match(es) will be factored into their application's evaluation and <u>may make an application eligible for Priority Points</u>.

Key Dates

Date	Event
December 1, 2021	RFF posted online
December 14, 2021	First Application Information Webinar at 1:30 p.m. ET
January 19, 2022	Second Application Information Webinar at 2:00 p.m. ET
January 20, 2021	Application questions due to State by 5 p.m. ET
January 28, 2022	Approximate answers to questions posted (subject to change based on volume)
March 1, 2022	**RFF proposals due at 5 p.m. ET**
May 2, 2022	*Approximate award decisions release date**
July 1, 2022	*Approximate grant effective date**

See RFF Section II.I for more details.

Other Opportunity – Accelerator Program

- In parallel to the Community Catalyst RFF, DMHA is making available a one-time federal funding and technical assistance opportunity for grassroots organizations embedded within their communities that offer mental health and/or substance disorder services.

- This Program, the Accelerator Program, aims to enhance the financial sustainability, capacity, and reach of resource-constrained grassroots organizations providing critical locally and community driven services.

- Grassroots organizations selected for the Accelerator Program will receive ongoing technical assistance from a DMHA partner to support the effective use of grant funds including building organizational infrastructure and capacity, developing long-term sustainable business strategies, and identifying and applying for future grants.

- The Accelerator Program opportunity will be imminently released. The State encourages Community Catalyst applicants to promote the Accelerator Program to grassroots organizations in their communities.

Grant Application Components

Application Components

Grant Application Components
Technical Proposal

Technical Proposal
1. Basic Applicant Information
   a. Signature by an authorized representative
      - <u>For coalitions:</u> Executive Director/CEO or President of the Board of Directors
      - <u>For individual providers:</u> Facility owner or program director
   b. Community Partner Form (Attachment A)
2. Community Need and History
3. Community Engagement
4. Program Plan
5. Grant Funding/Match/KPIs –
   a. Grant Match Commitment Letter(s) from Grant Matching Entity/Entities
6. Sustainability Plan

See RFF Section II.H for more details.

Application Components (cont'd)

Grant Application Components
Grant Budget Proposal • A completed Grant Budget Proposal (Attachment B) and Grant Budget Narrative must be submitted. The applicant must describe other grant awards it has received within the past 18 months.

Priority Points
    1.   Grant Funding Matching Amount
    2.   Investment in Focus Areas
    3.   Equity Focus and Investment in Priority Populations

See RFF Section II.H for more details.

Technical Proposal

- Applicants should provide narrative responses to all questions within 12,500 words.
- Applicants must provide a summary of their community's overall "need" for the programming that is being proposed. This includes a description of community needs as they relate to the specific population(s) the proposal programming aims to address. **All applicants shall include their county's suicide rate, regardless of whether their proposal specifically addresses suicide or crisis response.**
- All applicants shall provide information on community engagement efforts.
- Applicants must provide their plan for implementing their proposed programming by responding to the eleven (11) questions. Applicants should include specific descriptions and dates for how and when the RFF Objectives will be achieved.
- Applicants must describe their grant match and propose two (2) Key Performance Indicators (KPIs) to demonstrate how the proposed programming improves mental health and/or substance use disorder services in their community.
- Applicants must describe how they will sustain their projects, including any ongoing costs such a personnel, after the grant ends.

Technical Proposal Points

Section	Title	Maximum Points Available
i.	Applicant Information	5 Points
ii.	Community Need and History	5 Points
iii.	Community Engagement	10 Points
iv.	Program Plan	40 Points
v.	Grant Funding/Match/KPIs	10 Points
vi.	Sustainability Plan	20 Points
	Total Technical Proposal Points:	**90 Points**

Grant Budget Proposal

- The Grant Budget Proposal (Attachment B) should depict a detailed budget for the total grant amount requested for the proposed project and the full grant match (if received).
  - The total grant match amount will be subtracted from your total grant budget to dictate the grant amount provided by the State.
- The Grant Budget Proposal should be completed based on the instructions within the Excel file.
  - Applicants should only fill in the yellow shaded cells; all blue cells will automatically populate based on information entered by the applicant.
- The Grant Budget Narrative should provide a narrative explaining the budget and why items in the budget will help achieve the RFF Objectives and implement the program plan.
  - The Grant Budget Narrative should be submitted in Word Document format and be below 2,500 words.

Reminders

- Applications are due by **5:00 p.m. ET on March 1, 2022**.

- All components of the grant application should be submitted, in electronic format, via email to DMHA's Community Catalyst RFF email account:

  CommunityCatalyst@fssa.in.gov

Questions

- Any verbal response is not considered binding.

- Respondents are encouraged to submit any question formally in writing by **January 20th at 5pm ET** if it affects the proposal that will be submitted to the State.

- All questions/inquiries should be submitted using the Q&A Template (Attachment D) based on the process outlined in Section II.K.

Thank You

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