

Local SOC Coordinator Subcommittee Leadership Structure

January 2019 – December 2019

Description of roles

Reminder: The purpose of these roles is not to provide Technical Assistance

Co-Chairs (2)

- Purpose: partner with DMHA and serve as liaison to INSOC Board
- Role: co-facilitate monthly calls; participate in planning for monthly calls and quarterly trainings; coordinate communication with Regional Leads and other local SOC Coordinators; disseminate agreed upon information from DMHA and INSOC as needed; report-out at INSOC meetings on activities of the Local SOC Coordinator Subcommittee (not as an INSOC board member), which may be done in writing or in person.
- Term: 1 year, maximum of 2 years in role
- Time commitment: approximately 2 hours/month which is in addition to routine monthly SOC Coordinator Subcommittee calls and trainings; must submit written approval from their agency
- Area of representation: different parts of the state

Regional Leads (4)

- Purpose: to facilitate communication between SOC Coordinators in their region and Co-Chairs/DMHA
- Role: coordinate communication regarding current needs and concerns with local SOC Coordinators in their region through monthly check-in with area coordinators; relay strengths and needs to co-chairs monthly; fill in for Co-Chair in their absence during monthly call or training; disseminate agreed upon information from DMHA and INSOC as needed
- Term: 1 year; maximum of 2 years in role
- Time commitment: approximately 2 hours/month which is in addition to routine monthly SOC Coordinator Subcommittee calls and trainings; must submit written approval from their agency
- Area of representation: representation sought from all geographic and service delivery areas of Indiana