



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739

Effective: August 28, 2023

To: All Authorized Child Mental Health Wraparound Providers

RE: Child Mental Health Wraparound Service Delivery

Effective August 28, 2023, if Habilitation or Respite services are provided during what would be considered a typical school day, the provider is responsible for ensuring they have a copy of any documentation that would indicate or prove that the child has a modified school schedule. This documentation could include a copy of the child's individualized education plan (IEP), suspension records, or other official documents from the school the child attends. Child Mental Health Wraparound (CMHW) providers are not allowed to provide CMHW services during a time when the child should be attending school. Having a copy of this documentation is important and may be needed during an audit to prevent payback of services delivered during these times.

Planning for all services should occur during the child and family team meeting. It is imperative that all services that will be delivered during what could be considered a typical school day be discussed and planned for with the entire child and family team.

The Division of Mental Health and Addiction reserves the right to request copies of this documentation, as needed, to ensure compliance with service delivery and policy standards.

All questions regarding this policy may be directed to DMHAyouthservices@fssa.in.gov.

