

NOTICE OF MEETING AND AGENDA

November 17th, 2004, 1:30 P.M.

Indiana Commission on Public Records

Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (December 15th, 2004)
- III. APPROVAL OF MINUTES (October 20th, 2004)
- IV. OLD BUSINESS
 - 1. PUBLICATION OF NONRULE POLICY DOCUMENTS
 - 2. RECORDS CENTER
- V. DIRECTOR'S REPORT
- VI. PUBLIC RECORDS REQUEST AND RECORDS RETENTION AND DISPOSITION (Action Needed)
 - 1. DEPARTMENT OF Workforce Development
 - Benefit Administration.....10/19/04
 - 2. STATE DEPARTMENT OF HEALTH
 - Soldiers and Sailors Children's Home.....10/26/04
 - 3. FSSA, DIV. OF MENTAL HEALTH AND ADDICTION
 - Central State Hospital.....10/27/04
 - 4. FSSA, DDARS
 - New Castle State Developmental Center.....10/27/04
 - 5. FSSA, DDARS
 - Northern IN State Developmental Center.....10/27/04
 - 6. FSSA, DDARS
 - Bureau of Quality Improvement Services.....11/04/04
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT