



STATE OF INDIANA

MITCHELL E. DANIELS, JR., Governor

Jim Corridan, Director & State Archivist

INDIANA COMMISSION ON PUBLIC RECORDS

402 West Washington Street Room W472

Indianapolis Indiana 46204-2739

Telephone: (317) 232-3380

www.IN.gov/icpr

NOTICE OF MEETING AND AGENDA

December 15, 2010, 1:00 P.M.

Indiana Commission on Public Records

Room 401, Indiana State Library

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (January 19, 2011)
- III. APPROVAL OF MINUTES (November 17, 2010)
- IV. OLD BUSINESS
 1. State Department of Health, Medical Radiological Services Division Retention Schedule - Record Series 79-3660
 2. Secretary of State, All Divisions – Securities Division
 3. Alcohol and Tobacco Commission, All Divisions – Record Series 83-888, 83-889, 83-893
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
 1. COUNTY/LOCAL GENERAL RETENTION SCHEDULE (GEN) – GEN 10-44 and GEN 10-45
 2. DEPARTMENT OF CORRECTION
All Facilities
 3. DEPARTMENT OF CORRECTION
Plainfield
 4. DEPARTMENT OF CORRECTION
State Prison
 5. DEPARTMENT OF CORRECTION
Women's Prison
 6. INDIANA COMMISSION ON PUBLIC RECORDS
Records Management
 7. INDIANA COMMISSION ON PUBLIC RECORDS
Indiana State Archives
 8. FAMILY AND SOCIAL SERVICES ADMINISTRATION
Evansville State Hospital
 9. STATE STUDENT ASSISTANCE COMMISSION OF INDIANA
Student Loan Division
 10. STATE DEPARTMENT OF HEALTH
Vital Records
- VII. NEW BUSINESS
 1. Election of Officers
- VIII. MEETING ADJOURNMENT

Equal Opportunity Employer