

# **PLEASE NOTE CHANGE OF DATE AND LOCATION**

## **NOTICE OF MEETING AND AGENDA**

September 25, 2013, 1:30 P.M.  
Indiana Commission on Public Records  
Conference Room 9  
Indiana Government Center South-First Floor

### **MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (October 16, 2013)
- III. APPROVAL OF MINUTES (August 21, 2013)
- IV. OLD BUSINESS
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  1. DEPARTMENT OF ADMINISTRATION  
Minority Business Development
  2. ATTORNEY GENERAL'S OFFICE  
Advisory Section
  3. ATTORNEY GENERAL'S OFFICE  
Appeals
  4. ATTORNEY GENERAL'S OFFICE  
Consumer Protection
  5. ATTORNEY GENERAL'S OFFICE  
Medicaid Fraud Control Unit
  6. ATTORNEY GENERAL'S OFFICE  
Tax Division
  7. ATTORNEY GENERAL'S OFFICE  
Unclaimed Property
  8. DEPARTMENT OF CHILD SERVICES  
Child Welfare
  9. DEPARTMENT OF EDUCATION  
Career Education
  10. DEPARTMENT OF EDUCATION  
Career and Technical Education
  11. DEPARTMENT OF EDUCATION  
Center for School Assessment
  12. DEPARTMENT OF EDUCATION  
Instructional Services
  13. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
Human Resources
  14. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
Division of Mental Health and Addiction
  15. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
Office of Medicaid Policy and Planning
  16. FAMILY AND SOCIAL SERVICES ADMINISTRATION  
Prescription Drug Program
  17. DEPARTMENT OF HEALTH  
Cancer Registry
  18. DEPARTMENT OF HEALTH  
ERC – Vectorborne Disease Control
  19. DEPARTMENT OF HEALTH  
Public Health and Medicine Partnerships
  20. DEPARTMENT OF HEALTH  
Vital Records

21. DEPARTMENT OF LABOR  
Office of the Chief Counsel
22. DEPARTMENT OF LABOR  
Child Labor
23. DEPARTMENT OF LABOR  
Quality Metrics and Statistics
24. DEPARTMENT OF LABOR  
Wage and Hour
25. INDIANA STATE LIBRARY  
All Divisions
26. DEPARTMENT OF NATURAL RESOURCES  
Oil and Gas

VII. NEW BUSINESS

1. Micrographics Fee Schedule
2. Transfer of Confidential Records-Local Government
3. Election of Chairman and Vice-Chairman

VIII. MEETING ADJOURNMENT