

PLEASE NOTE CHANGE OF CONFERENCE ROOM NUMBER

NOTICE OF MEETING AND AGENDA

January 21, 2015, 1:30 P.M.
Indiana Commission on Public Records
Conference Room 3
Indiana Government Center South-First Floor

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (February 18, 2015)
- III. APPROVAL OF MINUTES (November 19, 2014)
- IV. OLD BUSINESS
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
 1. PUBLIC ACCESS COUNSELOR
Agencywide
 2. PUBLIC-PRIVATE AGREEMENT (PPA)
 3. ZONING, PLANNING, DEVELOPMENT AND ENFORCEMENT (LAND)
 4. ASSESSING OFFICIAL (AS)
 5. SPECIAL DISTRICTS (SD)
 6. TOWNSHIP TRUSTEE (TT)
 7. PUBLIC LIBRARIES (LIB)
 8. COUNTY CORONER (CO)
 9. COUNTY RECORDER (RE)
 10. COUNTY AUDITOR (AU)
 11. COUNTY TREASURER (TR)
 12. CITIES AND TOWNS (CT)
 13. COUNTY/LOCAL GENERAL RETENTION SCHEDULE (GEN)
 14. NON-JUDICIAL COUNTY CLERK (CL)
- VII. NEW BUSINESS
Election of Officers
- VIII. MEETING ADJOURNMENT